



Wisconsin DOT Inter-Tribal Task Force
Monday, March 23, 2015
North Star Mohican Casino Resort
Bowler, Wisconsin
10:00 a.m. to 4:30 p.m.
Meeting Agenda

PURPOSE STATEMENT

- *Review and provide consultation to the Secretary of the Wisconsin Department of Transportation (WisDOT) and tribal leaders on short and long-term transportation policies and priorities that have the potential to impact tribal transportation systems and communities.*
- *Evaluate the results and effectiveness of transportation policies and priorities upon tribal transportation systems and communities.*
- *Review and make recommendations to agency administration and elected tribal leaders.*

Teleconference: 888-557-8511

Access Code: 897827

10:00 a.m.

1. **Call to Order**
2. **Roberts Rules of Order**
3. **Election of Officers**
4. **Review Meeting Minutes & Agenda**
Review/Approve Agenda
Review/Approve Minutes from February 10, 2015 teleconference call
5. **Website development presentation/update @ 1:00 p.m.**
Will LeBreche, Web Developer – Creekbed Digital, Inc
6. **BOT's System Community Maps for 2012-2014 – Amber Marlow**
7. **Presentation on a DBE orientation training – AICCW**
8. **Review of FHWA, WisDOT, Tribal Partnership Agreement**
9. **Review ITTF, TLAC and THPO IGA/Budget/SOW**
10. **Standing Reports**
Chairman's Report – Rusty Barber
 - Review of appointments received from Tribal LeadershipsStatewide Liaison Report – Kelly Jackson & Danielle Yancey, WisDOT

- Statewide Tribal Affairs Report
- TLAC Update
- THPO Update
- Compensability Policy Update
- Other

ITTF Coordinator Report – Agnes Fleming

- Review Subcommittee Roster
- Review subcommittee recommendations
- Annual work plan review and adoption [Document]
- Transit Peer Exchange Report [Document]
- Update on Real Estate training [agenda/save the date]
- Labor and Business Workshop update [save the date]

Tribal Reports

Bad River	Ben Connors
Forest County Potawatomi	Gerald Warrington
Ho-Chunk	Ryan Greendeer
Lac Courte Oreilles	Russell Barber
Lac du Flambeau	Emerson Coy
Menominee	Wayne Wilber
Oneida	Michael Finn
Red Cliff	Jeff Benton
Sokaogon Chippewa	Chris McGeshick
St. Croix	Marge Taylor
Stockbridge-Munsee	Stacy Schreiber

Tribal Liaison Reports

Roger Larson	WisDOT – SW
Andrew Malsom	WisDOT – SW
Kate Mueller	WisDOT – BOTS
Brent Pickard	WisDOT – NW
Sandy Stankevich	WisDOT – NC
Derek Weyer	WisDOT – NE

7. Adjournment



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Monday, March 23, 2015
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Meeting Minutes – Approved May 12, 2015

PURPOSE STATEMENT

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- *Evaluate the results and effectiveness of transportation policies and priorities upon tribal transportation systems and communities.*
- *Review and make recommendations to agency administration and elected tribal leaders.*

ITTF PRESENT: Gerald Warrington, Vice-Chair, Chris McGeshick, Sokaogon, Stacey Schreiber, Stockbridge Munsee, Marjorie Taylor, St. Croix, Ward Staples, St. Croix, Delores Staples, St. Croix, Kelly Jackson, Statewide Tribal Liaison, Danielle Yancey, Tribal Liaison, Katie Mueller, WisDOT BOTS, Brent Pickard, NW WisDOT Tribal Liaison, Sandy Stankevich, WisDOT NC Tribal Liaison, Derek Weyer, WisDOT NE Tribal Liaison, Mike Finn, Oneida, gave proxy vote Chris Cornelius at 11:15 a.m. Ryan Greendeer, Ho-Chunk on teleconference line.

ITTF ABSENT: Rusty Barber, LCO, Mike Finn, Oneida, Jeff Benton, Red Cliff, Ben Connors, Bad River, George Thompson, Lac du Flambeau, Wayne Wilber, Menominee, Roger Larson WisDOT SW Tribal Liaison, Andrew Maulsom, WisDOT SE Tribal Liaison

OTHERS PRESENT: Emerson Coy, Lac du Flambeau, Tyler LeChair, Kelsey Lorenz, Dave O'Donahue, BIA, Kelly Allen, WisDOT TLAC, Gary Mejchar, AICCW, Joe Miller, Stockbridge Munsee Tribal Council, Agnes Fleming, ITTF Coordinator, Chris Cornelius, ITTF Assistant

10:00 a.m. No Quorum – Proceeded with Roberts Rules of Order presentation by Agnes Fleming
Roberts Rules of Order – Disbursed Roberts Rules of Order book and presented video training on making motions during a meeting.

ACTION ITEM: Send training video link to all ITTF members and order more books for those ITTF members who are not present

10:50 a.m. Arrival of Kelly Jackson, Statewide Tribal Liaison, and Danielle Yancey, Tribal Liaison. Delayed due to snow storm in the Madison area.

Presentation on a DBE orientation training – AICCW

Gary Mejchar, AICCW presented Business and Labor proposed scope of work for projects included in the annual work plan.

1. **One-to-One Mentoring Services with Qualifying Native American Disadvantaged Business Enterprises (NADBE's) – Scope of Services**

2. Update 2008 Wisconsin Native American disadvantage Business Enterprise
3. Development of Inter-Tribal Task Force Business Development Elements for the ITTF Website: Mapping out primary users, key topic/information flowchart, architecture, and associated content – Scope of Work
4. Completion of WisDOT Early Intervention Plans (EIP's) – DBE Business Capacity Assessments – with up to 20 Native American Disadvantaged Business Enterprises (NADBE's) & Development of Accompanying Individualized Business Capacity Building Work Plans – Scope of Work
5. April 16, 2015 Lac du Flambeau "Pre-bid" Meeting on 2015 Infrastructure Project Opportunities & Statewide WisDOT/Tribal/Federal Project Opportunities and Resource Orientation: A Native Business Summit – Scope of Work

ACTION ITEM SUMMARY

ACTION ITEM: Send training video link to all ITTF members and order more books for those ITTF members who are not present

ACTION ITEM: All ITTF members review hand-out attachment and review for accurate contact information. Send your changes/updates to Agnes to be completed as soon as possible

ACTION ITEM: Gerald Warrington requested that we contact the Tribes who have not identified an alternate and ask if they would consider naming one.

ACTION ITEM: Agnes Fleming will add Gerald Warrington to the Shared Resources Work team/Subcommittee

ACTION ITEM: Agnes Fleming will distribute the report to all the participants for final review and input

ACTION ITEM: All ITTF members: Contact the real estate staff in your communities and share the real estate event with them and encourage their registration and attendance. (Space is limited and a count is needed for the lunch that is being provided)

ACTION ITEM: Send full distribution list to Kelly

ACTION TAKEN

Opened up nominations for Chair position

Motion by Dolores Staples to nominate Rusty Barber, LCO for Chair

Motion by Stacey Schreiber to nominate Gerald Warrington, FCPC, for Chair. Seconded by Chris McGeshick, Sakoagon.

Chris McGeshick made a motion to close nominations, seconded by Stacey Schreiber

Motion carried 10-0-0

Gerald Warrington received the majority of votes

Gerald Warrington is our new ITTF Chair

Opened up nominations for Vice-Chair position

Chris McGeshick nominates Rusty Barber

Chris McGeshick made a motion to close nominations seconded by Chris Cornelius. Motion carried 10-0-0

Rusty Barber is our new ITTF Vice-Chair

Motion by Dolores Staples to approve the February 10, 2015 Teleconference minutes. Seconded by Stacey Schreiber. Motion carried 10-0-0

Chris McGeshick made a motion to approve the WisDOT Annual Work Plan with changes. Seconded by Stacy Schreiber. Motion carried 10-0-0.

Motion by Ryan Greendeer for the ITTF to explore Tribal vehicle registrations and make recommendations regarding vehicle registration and license plates; and develop guidelines for Tribal vehicle registrations, licensing and plates for Law Enforcement. Seconded by Chris Cornelius. Motion carried 10-0-0

Motion made by Stacey to adjourn the meeting at 4:26 p.m. seconded by Delores. Motion carried 10-0-0

ITTF Point of Contact: Distribution List

ACTION ITEM: All ITTF members review hand-out attachment and review for accurate contact information. Send your changes/updates to Agnes to be completed as soon as possible.

At 11:15 Mike Finn, Oneida Representative verbally gave his proxy vote to Chris Cornelius for today's March 23, 2015 meeting

1. Call to Order – Meeting was called to order at 11:26 a.m. by Gerald Warrington, Vice-Chair

2. Election of Officers

Opened up nominations for Chair position

Motion by Delores Staples to nominate Rusty Barber, LCO for Chair

Motion by Stacey Schreiber to nominate Gerald Warrington, FCPC, for Chair. Seconded by Chris McGeshick.

Chris McGeshick made a motion to close nominations, seconded by Stacey Schreiber, Motion carried 10-0-0

Gerald Warrington received the majority of votes

Gerald Warrington is our new ITTF Chair

Opened up nominations for Vice-Chair position

Chris McGeshick nominates Rusty Barber

Chris McGeshick made a motion to close nominations, seconded by Chris Cornelius. Motion carried 10-0-0

Rusty Barber is our new ITTF Vice-Chair

3. Review Meeting Minutes & Agenda

Chris McGeshick made a motion to move the Annual Work Plan to item number 5 and approve the agenda. Seconded by Stacey Schreiber. Motion carried 10-0-0

Review/Approve Minutes from February 10, 2015 teleconference call
Motion by Delores Staples to approve the February 10, 2015 Teleconference minutes.
Seconded by Stacey Schreiber. Motion carried 10-0-0

ANNUAL WORK PLAN: Kelly Jackson and Agnes Fleming - NOTE: The Annual Work Plan is the formal partnership agreement

- A. Overview and update of the Annual Work Plan by Kelly Jackson
- B. Safety funds: ITTF IGA to supplement BIA safety plan initiative funds. Statewide WisDOT safety funds will be utilized to complete statewide safety plan
- C. TRaCS – increase Tribal Law Enforcement in use of TRaCS 10 program by providing training and equipment needed
 1. Discussion of TRaCS program
 2. All Tribes will be required, except Menominee, to use TRaCS 10
 3. What will be the ITTF Goal for TRaCS 10 – Katie Mueller
 - a. To educate Tribes; part of a tribal resource
 - b. Kelly Jackson suggested to contact each Tribal Law Enforcement agency and find out why they are not using TRaCS 10 and then develop a plan to address this problem
 - c. All Tribal Roads need to be added to the WISLR mapping system that correlates with data included in the TRaCS system
- D. Real Estate Training
 1. Tribal Real Estate training is planned for April 15, 2015
 2. ITTF Real Estate training will be offered annually
- E. Transit Peer Exchange meeting will continue to be offered annually
- F. Business and labor are not completed – This training goal is on-going. Several trainings have been offered but most will be carried over into the next funding cycle
- G. Fiscal Year ends on April 30, 2015 with over 50% of the budget remaining
- H. WisDOT is offering labor summary reports
- I. Shared Resources – No change
Need to complete the assessment and prepare a report
- J. Partnership and Policy
 - a. Governance of the ITTF
 - b. IGA
 - c. Meet regionally with Tribal leaders

Discussion: We did not meet a lot of the bench marks. There were new staff members who had to go through a learning curve. Website Development is key to the implementation of the work plan. One-on-one meetings with tribes need to occur before a prioritized training program can be developed

Kelly Allen, TLAC Coordinator reported having difficulty in getting each Tribe to participate in TLAC activities. Lacks funding to meet goals.

Kelly Jackson stated that a more concerted effort needs to be made in getting meeting notices and materials to ITTF members in a timelier manner. Agnes was successful in getting all Tribes to respond to the request to appoint/reappoint their Tribal representative.

Chris McGeshick made a motion to approve the WisDOT Annual Work Plan with changes. Seconded by Stacy Schreiber. Motion carried 10-0-0.

12:15 Lunch Break

Website development update @ 1:00 p.m.

- Will LeBreche, Web Developer – Creekbed Digital, Inc
- Teleconference and website viewing of the mockup of the new website was conducted by Agnes Fleming and Will LeBreche. Comments were given by ITTF:
- Kelly Jackson would like to see all five subcommittees/work teams on menu bar with drop downs for information/activities
- Include direct links to DBE Certification, Native Hiring Provision, TERO Links, Tribal Project Opportunities, Capacity Building, Develop a one stop shop for all Tribal Roads Projects
- Home drop down would include all administrative functions of meeting agendas, minutes, mission statement, Annual meeting calendar, photo gallery, archived data etc.

BOT's System Community Maps for 2012-2014 – Amber Marlow was unable to attend - Tabled

STANDING REPORTS

Chairman's Report –

Appointments/Reappointments have been received from Tribal Leadership

ACTION ITEM: Gerald Warrington requested that we contact the Tribes who have not identified an alternate and ask if they would consider naming one.

Statewide Liaison Report – Kelly Jackson & Danielle Yancey, WisDOT

Statewide Tribal Affairs Report

- TLAC Update

Kelly Allen provided a verbal update on the TLAC program. She reviewed the Website updates and asked all ITTF to contact her if they want to be on the distribution of the newsletter or receive general updates on her program. She is looking for a service provider for the TRANS program. The RFP should be distributed in the near future. Anyone can participate in TRANS bur there is targeted recruitment in Indian Country.

- THPO Update
- Compensability Policy Update
- WisDOT IGA's for THPO, TLAC, and ITTF
- Partnership Agreement Review
- Other

ITTF Coordinator Report – Agnes Fleming

- Subcommittee roster
 - Presentation on subcommittees and updated membership participation for each subcommittee

ACTION ITEM: Agnes Fleming: add Gerald Warrington to the Shared Resources Work team/Subcommittee

- Transit Peer Exchange Report [Document]
Final Transit Peer Exchange Report was presented

ACTION ITEM: Agnes Fleming will distribute the report to all the participants for final review and input

- Tribal Real Estate Training
 - Distributed the “save the date” and agenda for April 15, 2015 training

ACTION ITEM: All ITTF members: Contact the real estate staff in your communities and share the real estate event with them and encourage their registration and attendance. (Space is limited and a count is needed for the lunch that is being provided)

TRIBAL REPORTS

Bad River	Ben Connors	No Report
Forest County Potawatomi	Gerald Warrington	
<ul style="list-style-type: none"> - Waiting for grant to come through to further develop a project - Waiting for pricing from consultant on ongoing projects - Reviewing submitted proposal for our Road Safety funds - Encouraging work with other Tribes 		

Ho-Chunk	Ryan Greendeer	
<ul style="list-style-type: none"> - Working on license plate program – Going to visit LDF and reviewing their system - Seeking guidance on access of 24 hour time system (Oneida is the only system in time system, however, they do not have a compatible system) - Kelly J. encourages Tribes to try and get systems that are compatible with the State system - Discussed Tribal registration and Tribal plates – Kelly J. stated that there are no guidelines for non-tribal police or law enforcement on how to handle checking registrations/plates of Tribal members. Ryan suggested adding this item to the ITTF Work plan – possible jurisdictional issue 		

Motion by Ryan Greendeer for the ITTF to explore Tribal vehicle regulations and make recommendations regarding vehicle registration and license plates; and develop guidelines for Tribal vehicle registrations, licensing and plates for Law Enforcement. Seconded by Chris Cornelius. Motion carried 10-0-0

Lac Courte Oreilles	Russell Barber	No Report
Lac du Flambeau	Emerson Coy	
<ul style="list-style-type: none"> - Applied for the FTA grant to extend services to our community - There are a lot of road projects coming up and a couple building projects coming this summer - LDF has their own construction company 		

Menominee	Wayne Wilber	No Report
Oneida	Michael Finn	No Report
Red Cliff	Jeff Benton	No Report
Sokaogon Chippewa	Chris McGeshick	No Report

(Chris McGeshick left to attend another scheduled meeting)

St. Croix	Marge Taylor/Ward Staples	
<ul style="list-style-type: none"> - Start street sweeping – 30 missing fire numbers 		

- Resolution for right of ways have been submitted to Tribal Council – waiting for approval

Stockbridge-Munsee Stacey Schreiber

- Working on a feasibility study in order to implement a transit program – may explore working with Menominee
- Currently working on a Tribal Safety plan – put in for 5 different safety projects
- Seeking BIA funding for a project to start in the near future
- Didn't use as much salt on the roads this past year in comparison to previous years – we also didn't use as much money for roads during the winter because of the lack of snow

Tribal Liaison Reports

Roger Larson WisDOT – SW No Report

Andrew Malsom WisDOT – SW No Report

Kate Mueller WisDOT – BOTS

- Working on a community maps using a google maps crash reporting system
- Encouraging Tribes to input data for crashed on Tribal lands – data may be used for grant applications
- Encouraging Tribes to attend their local county Traffic Safety Council (TSC) meetings held in each county

Brent Pickard WisDOT – NW

- Brent distributed his report to the ITTF
- Working on Section 132 agreement with Dave O'Donahue, BIA – should be completed by the next meeting – this may then be a tool on how to move money from WisDOT to the BIA and then awarded to Tribes
- Improvement projects have not increased since 2006
- If a project is coming to Tribal lands, Tribes need to be speedy in responding to project requirements

Sandy Stankevich WisDOT – NC

- If projects get pushed back, they may get dropped from the list
- Since May, 2008 have been working on getting property back to Menominee

Derek Weyer WisDOT – NE

- Derek distributed his report to the ITTF and reviewed it's content

7. Adjournment

Motion was made by Stacey to adjourn the meeting at 4:26 p.m. seconded by Delores.
Motion carried 10-0-0