



Wisconsin DOT Inter-Tribal Task Force (WisDOT ITTF),
Tuesday, June 13, 2017
Danbury Casino & Lodge – 800-238-8946
MEETING AGENDA

WisDOT ITTF PURPOSE STATEMENT

- *Review and provide consultation to the Secretary of the Wisconsin Department of Transportation (WisDOT) and tribal leaders on short and long-term transportation policies and priorities that have the potential to impact tribal transportation systems and communities.*
- *Evaluate the results and effectiveness of transportation policies and priorities upon tribal transportation systems and communities.*
- *Review and make recommendations to agency administration and elected tribal leaders.*

Teleconference line: (872) 240-3311

Access Code: 911-256-061

Join Meeting: <https://global.gotomeeting.com/join/911256061>

8:00 – 8:30 Breakfast

8:30

Call to Order

1. Review Meeting Minutes

Review/Approve WisDOT ITTF Minutes from March 14, 2017 in Mole Lake

2. Action Item Summary from 03-14-17 ITTF Meeting

- Obtain TLAC and THPO reports for Annual Report. ITTF voted to table accepting the report for 60 days, and reports are due May 15, 2017.
- Rusty noted that ITTF needs a BIA and FHWA representative. Rusty and Stacey will sign a letter requesting Greg be assigned as rep.
- Draft 2018 Calendar of meetings – no teleconferences. Six face-to-face meetings.
- Per Chris, create a binder with all agreements, Tribal TEROs, Federal Determination of CFR 25, State's opinion on Indian Preference. Did TLAC already do this?
- Letter to DOT addressing three-day minimum notice. Request the three day be changed to ten days.
- Explore Tribal inclusion in LRIP.
- Share Partnership Agreement with all Tribal Leaders. Already posted on website.
- Distribute Annual Work Plan

3. Standing Reports

• Chairwoman's Report

- DOT Letter – Native American Hiring Provision
- FHWA Requesting a Representative
- ITTF By-Laws Review
- WisDot Staffing

• Statewide-Liaison Report – Kelly Jackson, WisDOT

- Tribal Affairs update on staffing
- Native American Hiring Provision
- St. Croix Workforce Development Workshop

- TrANS
- TLAC Update
- THPO Update
- Update on Statewide Safety Plan
- LRIP Tribal Access Issue
- Tribal Consultation
- FY 18 Budgets
- Secretary's individual meeting with Tribal Leaders
- Freight Plan Advisory Committee Representative

- **ITTF Coordinator Report – Agnes Fleming**

- WI Tribal Transportation Conference (WTTC) report
- 2017 Annual Work Plan
- Distribute Annual Report with THPO/TLAC
- Update Work Team Rosters
- Partnership Agreement Revision/Update Committee
- PSA Youth Project
- Tribal Assessment Survey
- GAP Analysis
- Economic Development Report – EIP/One on One Mentoring
- Poster Advertising on Billboards/Tribal-Transit vehicles
- 2018 ITTF Meeting/Event Calendar
- BIA and FHWA Representative
- TLAC and TERO Binder
- Letter sent to Tribal Leaders – Partnership Agreement Revision Committee
- ITTF FY 16-17 Carryover Budget
- ITTF FY 17-18 Scope of Work and Budget

2:30 PM Michelle Carter – DBE Goal set presentation

3:00 PM Randy

4. Tribal Reports

| | |
|--------------------------|------------------------------|
| Bad River | Ben Connors |
| Forest County Potawatomi | Todd Mulvey |
| Ho-Chunk | Vacant |
| Lac Courte Oreilles | Russell Barber |
| Lac du Flambeau | George Thompson |
| Menominee | Crystal Chapman-Chevalier |
| Oneida | David Jordan |
| Red Cliff | Jeff Benton |
| Sokaogon Chippewa | Chris McGeshick |
| St. Croix | Delores Staples/Marge Taylor |
| Stockbridge-Munsee | Stacey Schreiber |

5. Tribal Liaison Reports

| | |
|--------------------|-------------|
| Franklin Marcos | WisDOT – SW |
| Karl Pierce | WisDOT – SE |
| Brent Pickard | WisDOT – NW |
| Sandy Stankevich | WisDOT – NC |
| Derek Weyer | WisDOT – NE |
| Jennifer Robertson | BOTS |

6. Bureau of Indian Affairs
7. Federal Highway Administration

8. Adjournment

9. Materials List

- Agenda
- 3-14-17 minutes
- Notes from 4-12-17 Partnership Agreement (PA) Committee meeting
- WTTC Report
- 2016 Annual Report
- Survey Assessment Report
- Draft of 2018 ITTF meeting/event calendar
- Transit Peer Exchange Report
- ITTF 2017-18 Scope of Work and Budget
- Regional Liaison Reports
- Economic Development Report
- Subcommittee notes

DRAFT



Wisconsin Department of Transportation
Inter-Tribal Task Force



Wisconsin DOT Inter-Tribal Task Force
Tuesday, June 13, 2017
Danbury Casino & Lodge, Danbury, WI
Meeting Minutes

PURPOSE STATEMENT

- *Review and provide consultation to the Secretary of the Wisconsin Department of Transportation (WisDOT) and tribal leaders on short and long-term transportation policies and priorities that have the potential to impact tribal transportation systems and communities.*
- *Evaluate the results and effectiveness of transportation policies and priorities upon tribal transportation systems and communities.*
- *Review and make recommendations to agency administration and elected tribal leaders.*

Members In Attendance: SS Stacey Schreiber (Stockbridge-Munsee) ITTF, Chairwoman; DS Delores Staples (St. Croix) ITTF Vice-Chairwoman; RB Rusty Barber, (Lac Courte Oreilles); JB Jeff Benton (Red Cliff); LC Liz Callin (WisDOT Tribal Liaison); CC Crystal Chapman-Chevalier (Menominee); HD Heather Dresel (WisDOT Tribal Liaison); KJ Kelly Jackson (WisDOT Tribal Liaison); MK Marie Kuykendall (LCO); AM Arvina Martin (WisDOT Tribal Liaison); TM Todd Mulvey (Forest County Potawatomi); BP Brent Pickard (WisDOT Tribal Liaison); CP Cyless Peterson (WisDOT Tribal Liaison); Ward Staples (WS) (St. Croix); MT Marge Taylor, (St Croix); AZ Adam VanZile (Sokaogon) and DW Derek Weyer (WisDOT Tribal Liaison).

Members on Phone: GM Gary Mejchar (AICCW); GN Greg Newhouse (FHWA); TW Travis Wallenfang (Oneida) and SST Sandy Stankevich (WisDOT Tribal Liaison).

Others Present: Chairman Lewis Taylor (St. Croix); Kim Swisher, ITTF Assistant; AF Agnes Fleming, ITTF Coordinator;

Call to Order

Meeting was called to order at 8:50 am by SS, and turned over to DS, who welcomed and introduced Chairman Taylor. Chairman Taylor welcomed the group, and discussed the importance of working together and keeping our people working.

Review Meeting Minutes

A motion was made by CC and seconded by DS to accept the minutes. The motion passed unanimously.

Action Item Summary from 3/14/17 ITTF Meeting

- TLAC and THPO reports for the Annual Report were received and included. The group reviewed the revised report. JB made a motion to accept the revised report. DS seconded the motion, and the motion passed unanimously.



- Letters to BIA and FHWA requesting ITTF representatives were done, and GN was appointed by the FHWA. Gary Martindale was also appointed. Discussion was held on the current annual appointment of ITTF Members by Tribal Leaders. CC suggested considering moving to a two year appointment, and KJ recommending not exceeding a three year term. AF will forward ITTF Members the current bylaws, and suggested revisions will be discussed at the September meeting.
- AF drafted a 2018 calendar, which includes the new format of meeting face-to-face every other month. This format will begin in January 2018.
- KJ shared that Ho-Chunk no longer has a TERO, and Bad River is the only Tribe with TERO at this time. KJ will follow up with the new TLAC Coordinator to see if a binder was created. A letter was sent to AA requesting the contractor provision be changed from three days to 10 days. KJ suggested this discussion item be moved to the TLAC agenda, and the TLAC Coordinator report back to ITTF.
- No update on LRIP, as no one attended the meeting.
- AF will invite Tribal Leaders, Tribal Attorneys and Tribal Representatives to the next two Partnership Agreement meetings, which will be held on August 9th and October 11th. SS requested everyone forward their legal contacts to AF so she can include them on the next meeting notices.
- The Annual Work Plan is available on the ITTF website (<http://wisdottribaltaskforce.org/about-ittf>).

Standing Reports

Chairwoman's Report –

- KJ reviewed the ITTF bylaws and recommended that the bylaws be updated as the meeting format is changing, the reporting requirements need to be redrafted, THPO only meets quarterly, and to update the appointment terms to two years. AF will have a revised draft ready for review at the next ITTF meeting.
- KJ shared updates on WisDOT staff changes. Jim Becker is retiring. KJ invited ITTF Members to be involved in the hiring process, and requested a written request. AF will draft a letter for SS to sign. SS recommended that THPO and TLAC also send a letter. Liz Callen was introduced as the new SE Tribal Liaison. Heather Dresel was introduced as the new NW Tribal Liaison.

Statewide Liaison Report –

- Native American Hiring Provision – KJ is recommending changes to the NAHP and is evaluating how it is performing and what the Provision has done. KJ also wants to create a best practices and guideline document. KJ is visiting each region to remind project team members that the Provision is only as effective as the team using it.
- TrANS – KJ shared that while they were unable to hold a full TrANS program in St. Croix, they were able to offer a shortened version and are looking to add certification trainings for the upcoming WisDOT project. AM shared that outreach was done utilizing the DWD statewide



Wisconsin Department of Transportation
Inter-Tribal Task Force



database. KJ noted that a speed networking component was included in the St. Croix construction meeting, and seven St. Croix community members participated.

- Discussion was held on the TrANS programs, and KJ noted that funding has been targeted to serve Tribal communities who will be seeing WisDOT projects. It has been suggested to hold TrANS classes (versus the entire program) in St. Croix and Ho-Chunk communities. KJ also shared that the federal OJT (on the job training) funds have been reduced, and there is no funding available for the NC and NW regions. KJ shared that there are dollars potentially left over and available from Lac du Flambeau's program for NW classes. KJ noted that TLAC potentially has funding available for classes. KJ will add this to the TLAC agenda.
- TLAC – the IGA has moved to Mole Lake. KJ is scheduling a coordination meeting.
- THPO – the IGA has moved to Mole Lake. They were the only Tribe to submit a proposal. AZ is the coordinator for the THPO program.
- Statewide Safety Plan – OTIE is meeting with Lac du Flambeau, and have a series of meetings scheduled. We're looking at having a completed plan in December.
- LRIP – They were supposed to attend today, and KJ will follow up with them. KJ noted this came as a request from Consultations requesting Tribes have access to LRIP funds.
- Tribal Consultation is July 11th in Mole Lake. The Secretary and potentially the Deputy Secretary will be in attendance. The Secretary has also made a commitment to meet with each Tribe individually. KJ asked for discussion ideas for the Tribal Consultation.
- FY 2018 Budget – KJ will submit budgets the same as last year.
- Freight Plan – No representative joined the meeting.

ITTF Coordinator Report –

- WTTTC 2016 Report – AF included in your email invitation. DS made a motion to accept the report as presented, and the motion was seconded by JB. The motion passed unanimously. The first planning meeting will be held on Thursday, June 15th. AF noted the survey results from 2016 will be used for planning the 2017 WTTTC.
- The Annual Report was previously approved.
- The Annual Work Plan is complete and approved.
- Work Team Rosters – AF presented the rosters at the March meeting, and asked for volunteers to serve on the Work Teams. AF requested that the Work Team meeting notes be posted on the website.
- Partnership Agreement Revision Committee – AF shared that letters were sent to Tribal Leaders asking them to participate. Our third meeting will be held on June 21st, with two more meetings scheduled after that. The meeting location will be changing to Wausau due to telephone costs.



Wisconsin Department of Transportation
Inter-Tribal Task Force



- PSA Youth Project – CP and AM showed a slide presentation from the first PSA Youth Project. The second project will be held in St. Croix in a couple of weeks. The final videos will be available online.
- Tribal Assessment Survey – the first draft was included in your email. AF will any suggested changes to Scott (MI-TTAP), and the final report will be shared at the September meeting.
- Gap Analysis – KJ and AF need to review the RFP. This must be done by December 2017.
- Economic Development – The DBE Assessment was completed and GM emailed the report to AF. AF will forward this report to ITTF Members. GM explained that the EIP is an intensive business capacity checkup on the business's strengths and weaknesses. GM noted that all Native American certified DBE's were contacted. Four firms participated. GM noted that had we launched this at WTTC (downtime for most construction businesses), there could have been a better level of participation. He also suggested that we build better conduits to DBE support services. AF noted that work continues on DBE orientations and resources that will be available online.
- Advertising – There is a billboard up in LCO. AF will forward KJ a photo of the billboard. FCP's billboard will be going up. Transit vehicle signage didn't work out, but AF would like to keep trying. Discussion continued on billboards, noting a Hwy 51 location was desired. AF noted she was focused on a long-term location, and KJ shared that it's okay for a six month period. This will be discussed for next year's budget. Suggestions included having Bronson Koenig. KJ thought that Lac du Flambeau has an empty billboard. AF distributed the indoor signs. The budget allows for a new poster design.
- 2018 Meeting Calendar – AF presented the draft 2018 calendar. KJ noted that additional details will be included. AF will be seeking three estimates for hosting the 2018 WTTC. Other items that will be included in 2018 include Cultural Sensitivity Training, a training similar to Tall Cop, and the reciprocal agreement training that Ho-Chunk suggested. The Safety Work Group needs to suggest a law enforcement training, and AF will follow up with TrACS training. SS suggested AF explore OSHA 30 trainings. AF will look at options, prepare a budget and share information with the ITTF members. CC suggested that all trainings be recorded and available online.

A motion was made by JB and seconded by KJ to accept the 2018 calendar meeting dates and location, excluding the 2018 WTTC which will be presented at a later date. The motion passed unanimously.

- FY 2016-2017 carry-over includes the safety component (outdoor advertising), the gap analysis, the Youth PSA, videotaping for the Cultural Awareness project, RFP website, DBE webinars, and the final reports for the Safety Summit and Real Estate Training. AF has until to December 2017 to finalize spending.



Wisconsin Department of Transportation
Inter-Tribal Task Force



- FY 2017-2018 Scope of Work and Budget – KJ reviewed the Scope of Work, noting that every ITTF Member is required to participate on one Work Group. AF has set aside funding for five trainings including the Transit Peer Exchange, the Real Estate Training and three law enforcement trainings. Additional topics include the Road Safety Audit, Ho-Chunk’s commercial vehicle suggestion and STEM development.

Discussion was held on holding a technical session in August, and have Todd Kennedy speak on proposed roads and funding impact.

Tribal Reports –

| | |
|--------------------------|---|
| Bad River | No Report |
| Forest County Potawatomi | TM shared that FCP received a safety grant, and KJ noted it’s one of the largest BIA Tribal safety projects awarded. Sourcing gravel. Continuing work on the Statewide Safety Plan with OTIE. |
| Ho-Chunk | AF received verbal confirmation of the new representative, and will follow up to receive written confirmation. |
| Lac Courte Oreilles | MK shared that the pedestrian trail ribbon cutting will be happening in the near future. Also working on a connector. KJ requested she be notified when this is scheduled. |
| Lac du Flambeau | No Report |
| Menominee | CC shared the lighting project is moving forward. She also shared that work continues on the Statewide Safety Plan. |
| Oneida | TW shared the work he’s been doing in the Native American Hiring Provision at the airport. |
| Red Cliff | JB shared their work on gravel procurement, and discussed the condition of their roads. JB is participating on the County Safety Committee. |
| Sokaogon Chippewa | AZ shared no report at this time. |
| St. Croix | WS shared that they started two projects in the Round Lake Community in Polk County. DS added details on the Cemetery Road project. DS also shared information on the Safety Plan, and is working on street lights. |
| Stockbridge-Munsee | SS shared that Phase 2 of the cooperative agreement with Shawano County began last month, and should be completed in August. Tribal roads will be repaved. |



Wisconsin Department of Transportation
Inter-Tribal Task Force



| | |
|---------------------------|--|
| Tribal Liaison Reports | The statewide labor reports did not arrive until Monday. They will be sent to AF and distributed to ITTF Members. |
| Liz Callen – SE | No Report |
| Franklin Marcos – SW | No Report |
| Heather Dresel – NW | HD shared she continues work with OTIE on the Safety Plan. There are a couple of projects currently being done. |
| Sandy Stankevich – NC | SS shared that Keshena and Lac du Flambeau Safety Study meetings are being done with OTIE. SS sent her report to AF, who will forward it to ITTF Members. The Ho-Chunk project utilized the NAHP. The Lac du Flambeau Hwy 47 project has not had their coordination meeting yet. KJ requested to be updated on this project. |
| Derek Weyer – NE | Hwy 156/29 contract was signed last week. The pre-con has been scheduled yet. DW did provide TW's contact information. DW provided an update on the airport project. The Oneida Tribal Police is encouraged to attend the Brown and Outagamie TSC meetings. |
| Jennifer Robertson – BOTS | No Report |
| BIA | No Report |
| FHA | No Report |

Adjournment

A motion was made by CC and seconded by KJ to adjourn at 1:47 pm. The motion passed unanimously.

The next ITTF meeting will be via teleconference on August 9, 2017, at 9:30 am.

The ITTF will meet in person on September 12, 2017, in Red Cliff.



Wisconsin Department of Transportation
Inter-Tribal Task Force



ACTION ITEMS:

| Action Item | Person |
|---|-----------------|
| Add updated ITTF report that includes TLAC & THPO reports to ITTF website | Kim |
| Verify ITTF Work Plan is on website | Kim |
| Forward Liaison Reports to ITTF Members | Agnes/Kim |
| Update 2018 Calendar to include work items (ex - complete Annual Report) | Agnes/Kim |
| Move NAHP discussion to TLAC | Kelly/Agnes |
| Check to confirm Partnership Agreement is on website | Kim |
| Update meeting dates on ITTF website calendar | Kim |
| Add 2018 meeting dates on ITTF website calendar | Kim |
| Remind Tribal leaders to review Partnership Agreement revisions | Agnes |
| Forward Agnes Legal contacts to be included in Partnership meetings | ITTF Members |
| Let Kelly know if you wish to participate in hiring Jim Becker's replacement | ITTF Members |
| Draft letter seeking involvement in hiring Jim Becker's replacement | Agnes |
| Call Stevens Point Holiday Inn regarding Partnership meeting phone charges | Kim |
| Revise ITTF Bylaws and send to ITTF Members prior to next ITTF meeting | Agnes |
| Post Work Team Meeting Notes on ITTF website | Kim |
| Contact Todd Kennedy for special technical session on roads and impact on funding that will be held in August | Agnes |
| Add Gary's NADBE EIP Summary Report to website | Kim |
| Send Kelly photo of LCO billboard | Kim |
| Obtain Hwy 51 billboard pricing (Bronson Koenig?) | Agnes/Kim |
| Obtain 3 quotes for 2018 WTTC location | Agnes/Kim |
| Plan 2018 Cultural Sensitivity training | Agnes |
| Update Liaison names on ITTF agenda | Agnes/Kim |
| Let Kelly know when LCO Trail Ribbon Cutting is happening | Agnes/Rusty |
| Follow up on TrACS training - is more training or one-to-one training needed? | Agnes |
| Send Adam VanZile 2018 calendar | Agnes/Kim |
| Send Partnership Agreement proposed revisions to all Tribes | Agnes/Kim |
| Complete Gap Analysis RFP and post | Kelly/Agnes |
| Safety Committee needs to suggest law enforcement training | Agnes/Work Team |