



Wisconsin DOT Inter-Tribal Task Force (WisDOT ITTF),
Tuesday, August 8, 2017
9:30 am
TELECONFERENCE CALL
MEETING AGENDA

WisDOT ITTF PURPOSE STATEMENT

- *Review and provide consultation to the Secretary of the Wisconsin Department of Transportation (WisDOT) and tribal leaders on short and long-term transportation policies and priorities that have the potential to impact tribal transportation systems and communities.*
- *Evaluate the results and effectiveness of transportation policies and priorities upon tribal transportation systems and communities.*
- *Review and make recommendations to agency administration and elected tribal leaders.*

Teleconference line: 1-646-749-3112

Access Code: 166-071-133

Join Meeting: <https://global.gotomeeting.com/join/166071133>

9:30 am

1. Call to Order

2. Review Meeting Minutes

Review/Approve WisDOT ITTF Minutes from June 13, 2017 in Danbury

Action Item Summary from 6-13-17 ITTF Meeting

Action Item	Person	Progress Made
Add updated ITTF report that includes TLAC & THPO reports to ITTF website	Kim	Complete
Verify ITTF Work Plan is on website	Kim	Complete
Forward Liaison Reports to ITTF Members	Agnes/Kim	In Progress
Update 2018 Calendar to include work items (ex - complete Annual Report)	Agnes/Kim	Complete
Move NAHP discussion to TLAC	Kelly/Agnes	Complete
Check to confirm Partnership Agreement is on website	Kim	Complete
Update meeting dates on ITTF website calendar	Kim	Complete
Add 2018 meeting dates on ITTF website calendar	Kim	Complete
Remind Tribal leaders to review Partnership Agreement revisions	Agnes	Complete
Forward Agnes Legal contacts to be included in Partnership meetings	ITTF Members	Complete
Draft letter seeking involvement in encouraging to hire Jim Becker's replacement	Agnes	Complete
Call Stevens Point Holiday Inn regarding Partnership meeting phone charges	Kim	Complete
Revise ITTF Bylaws and send to ITTF Members prior to next ITTF meeting	Agnes	Send to Kelly
Post Work Team Meeting Notes on ITTF website	Kim	
Contact Todd Kennedy for special technical session on roads and impact on funding that will be held in August	Agnes	In Progress
Add Gary's NADBE EIP Summary Report to website	Kim	Complete
Send Kelly photo of LCO billboard	Kim	Complete
Obtain Hwy 51 billboard pricing (Bronson Koenig?)	Agnes/Kim	In Progress
Obtain 3 quotes for 2018 WTTTC location	Agnes/Kim	Negotiating with Potawatomi Casino Hotel-Milwaukee
Plan 2018 Cultural Sensitivity training	Agnes	In Progress
Update Liaison names on ITTF agenda	Agnes/Kim	Complete
Let Kelly know when LCO Trail Ribbon Cutting is happening	Agnes/Rusty	Will inform Kelly when complete

Action Item	Person	Done?
Follow up on TrACS training - is more training or one-to-one training needed?	Agnes	Sending online Questionnaire
Send Adam VanZile 2018 calendar	Agnes/Kim	Complete
Send Partnership Agreement proposed revisions to all Tribes	Agnes/Kim	Complete
Complete Gap Analysis RFP and post	Arvina/Agnes	In Progress
Safety Committee needs to suggest law enforcement training	Agnes/Work Team	Included on Questionnaire

3. Standing Reports

- **Chairwoman's Report**

- DOT Letter

- **Statewide-Liaison Report – Kelly Jackson, WisDOT**

- Native American Hiring Provision
- TLAC Update
- THPO Update
- Update on Statewide Safety Plan

- **ITTF Coordinator Report – Agnes Fleming**

- WTTC Planning Committee Report
- Update Work Team Rosters
- Partnership Agreement Revision/Update Committee
- PSA Youth Project
- Tribal Assessment Survey
- GAP Analysis
- Economic Development Report- Orientation Webinar
- Tribal Real Estate Training Report
- Safety Summit Report

4. Tribal Reports

Bad River	Ben Connors
Forest County Potawatomi	Todd Mulvey
Ho-Chunk	Vacant
Lac Courte Oreilles	Russell Barber
Lac du Flambeau	George Thompson
Menominee	Crystal Chapman-Chevalier
Oneida	David Jordan
Red Cliff	Jeff Benton
Sokaogon Chippewa	Chris McGeshick
St. Croix	Delores Staples/Marge Taylor
Stockbridge-Munsee	Stacey Schreiber

5. Tribal Liaison Reports

Franklin Marcos	WisDOT – SW
Liz Callin	WisDOT – SE
Heather Dresel	WisDOT – NW
Sandy Stankevich	WisDOT – NC
Derek Weyer	WisDOT – NE
Jennifer Robertson	BOTS

6. Bureau of Indian Affairs

7. Federal Highway Administration

8. Adjournment

9. Materials List

- Agenda
- 6-13-17 minutes
- Notes from 6-21-17 Partnership Agreement (PA) Work Group meeting
- Survey Assessment Report
- Tribal Real Estate Report
- Safety Summit Report

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Wisconsin Department of Transportation
Inter-Tribal Task Force



Wisconsin DOT Inter-Tribal Task Force
Tuesday, June 13, 2017
Danbury Casino & Lodge, Danbury, WI
Meeting Minutes

PURPOSE STATEMENT

- *Review and provide consultation to the Secretary of the Wisconsin Department of Transportation (WisDOT) and tribal leaders on short and long-term transportation policies and priorities that have the potential to impact tribal transportation systems and communities.*
- *Evaluate the results and effectiveness of transportation policies and priorities upon tribal transportation systems and communities.*
- *Review and make recommendations to agency administration and elected tribal leaders.*

Members In Attendance: SS Stacey Schreiber (Stockbridge-Munsee) ITTF, Chairwoman; DS Delores Staples (St. Croix) ITTF Vice-Chairwoman; RB Rusty Barber, (Lac Courte Oreilles); JB Jeff Benton (Red Cliff); LC Liz Callin (WisDOT Tribal Liaison); CC Crystal Chapman-Chevalier (Menominee); HD Heather Dresel (WisDOT Tribal Liaison); KJ Kelly Jackson (WisDOT Tribal Liaison); MK Marie Kuykendall (LCO); AM Arvina Martin (WisDOT Tribal Liaison); TM Todd Mulvey (Forest County Potawatomi); BP Brent Pickard (WisDOT Tribal Liaison); CP Cyless Peterson (WisDOT Tribal Liaison); Ward Staples (WS) (St. Croix); MT Marge Taylor, (St Croix); AZ Adam VanZile (Sokaogon) and DW Derek Weyer (WisDOT Tribal Liaison).

Members on Phone: GM Gary Mejchar (AICCW); GN Greg Newhouse (FHWA); TW Travis Wallenfang (Oneida) and SST Sandy Stankevich (WisDOT Tribal Liaison).

Others Present: Chairman Lewis Taylor (St. Croix); Kim Swisher, ITTF Assistant; AF Agnes Fleming, ITTF Coordinator;

Call to Order

Meeting was called to order at 8:50 am by SS, and turned over to DS, who welcomed and introduced Chairman Taylor. Chairman Taylor welcomed the group, and discussed the importance of working together and keeping our people working.

Review Meeting Minutes

A motion was made by CC and seconded by DS to accept the minutes. The motion passed unanimously.

Action Item Summary from 3/14/17 ITTF Meeting

- TLAC and THPO reports for the Annual Report were received and included. The group reviewed the revised report. JB made a motion to accept the revised report. DS seconded the motion, and the motion passed unanimously.



- Letters to BIA and FHWA requesting ITTF representatives were done, and GN was appointed by the FHWA. Gary Martindale was also appointed. Discussion was held on the current annual appointment of ITTF Members by Tribal Leaders. CC suggested considering moving to a two year appointment, and KJ recommending not exceeding a three year term. AF will forward ITTF Members the current bylaws, and suggested revisions will be discussed at the September meeting.
- AF drafted a 2018 calendar, which includes the new format of meeting face-to-face every other month. This format will begin in January 2018.
- KJ shared that Ho-Chunk no longer has a TERO, and Bad River is the only Tribe with TERO at this time. KJ will follow up with the new TLAC Coordinator to see if a binder was created. A letter was sent to AA requesting the contractor provision be changed from three days to 10 days. KJ suggested this discussion item be moved to the TLAC agenda, and the TLAC Coordinator report back to ITTF.
- No update on LRIP, as no one attended the meeting.
- AF will invite Tribal Leaders, Tribal Attorneys and Tribal Representatives to the next two Partnership Agreement meetings, which will be held on August 9th and October 11th. SS requested everyone forward their legal contacts to AF so she can include them on the next meeting notices.
- The Annual Work Plan is available on the ITTF website (<http://wisdottribaltaskforce.org/about-ittf>).

Standing Reports

Chairwoman's Report –

- KJ reviewed the ITTF bylaws and recommended that the bylaws be updated as the meeting format is changing, the reporting requirements need to be redrafted, THPO only meets quarterly, and to update the appointment terms to two years. AF will have a revised draft ready for review at the next ITTF meeting.
- KJ shared updates on WisDOT staff changes. Jim Becker is retiring. KJ invited ITTF Members to be involved in the hiring process, and requested a written request. AF will draft a letter for SS to sign. SS recommended that THPO and TLAC also send a letter. Liz Callen was introduced as the new SE Tribal Liaison. Heather Dresel was introduced as the new NW Tribal Liaison.

Statewide Liaison Report –

- Native American Hiring Provision – KJ is recommending changes to the NAHP and is evaluating how it is performing and what the Provision has done. KJ also wants to create a best practices and guideline document. KJ is visiting each region to remind project team members that the Provision is only as effective as the team using it.
- TrANS – KJ shared that while they were unable to hold a full TrANS program in St. Croix, they were able to offer a shortened version and are looking to add certification trainings for the upcoming WisDOT project. AM shared that outreach was done utilizing the DWD statewide



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database. KJ noted that a speed networking component was included in the St. Croix construction meeting, and seven St. Croix community members participated.

- Discussion was held on the TrANS programs, and KJ noted that funding has been targeted to serve Tribal communities who will be seeing WisDOT projects. It has been suggested to hold TrANS classes (versus the entire program) in St. Croix and Ho-Chunk communities. KJ also shared that the federal OJT (on the job training) funds have been reduced, and there is no funding available for the NC and NW regions. KJ shared that there are dollars potentially left over and available from Lac du Flambeau's program for NW classes. KJ noted that TLAC potentially has funding available for classes. KJ will add this to the TLAC agenda.
- TLAC – the IGA has moved to Mole Lake. KJ is scheduling a coordination meeting.
- THPO – the IGA has moved to Mole Lake. They were the only Tribe to submit a proposal. AZ is the coordinator for the THPO program.
- Statewide Safety Plan – OTIE is meeting with Lac du Flambeau, and have a series of meetings scheduled. We're looking at having a completed plan in December.
- LRIP – They were supposed to attend today, and KJ will follow up with them. KJ noted this came as a request from Consultations requesting Tribes have access to LRIP funds.
- Tribal Consultation is July 11th in Mole Lake. The Secretary and potentially the Deputy Secretary will be in attendance. The Secretary has also made a commitment to meet with each Tribe individually. KJ asked for discussion ideas for the Tribal Consultation.
- FY 2018 Budget – KJ will submit budgets the same as last year.
- Freight Plan – No representative joined the meeting.

ITTF Coordinator Report –

- WTTTC 2016 Report – AF included in your email invitation. DS made a motion to accept the report as presented, and the motion was seconded by JB. The motion passed unanimously. The first planning meeting will be held on Thursday, June 15th. AF noted the survey results from 2016 will be used for planning the 2017 WTTTC.
- The Annual Report was previously approved.
- The Annual Work Plan is complete and approved.
- Work Team Rosters – AF presented the rosters at the March meeting, and asked for volunteers to serve on the Work Teams. AF requested that the Work Team meeting notes be posted on the website.
- Partnership Agreement Revision Committee – AF shared that letters were sent to Tribal Leaders asking them to participate. Our third meeting will be held on June 21st, with two more meetings scheduled after that. The meeting location will be changing to Wausau due to telephone costs.



- PSA Youth Project – CP and AM showed a slide presentation from the first PSA Youth Project. The second project will be held in St. Croix in a couple of weeks. The final videos will be available online.
- Tribal Assessment Survey – the first draft was included in your email. AF will any suggested changes to Scott (MI-TTAP), and the final report will be shared at the September meeting.
- Gap Analysis – KJ and AF need to review the RFP. This must be done by December 2017.
- Economic Development – The DBE Assessment was completed and GM emailed the report to AF. AF will forward this report to ITTF Members. GM explained that the EIP is an intensive business capacity checkup on the business's strengths and weaknesses. GM noted that all Native American certified DBE's were contacted. Four firms participated. GM noted that had we launched this at WTTC (downtime for most construction businesses), there could have been a better level of participation. He also suggested that we build better conduits to DBE support services. AF noted that work continues on DBE orientations and resources that will be available online.
- Advertising – There is a billboard up in LCO. AF will forward KJ a photo of the billboard. FCP's billboard will be going up. Transit vehicle signage didn't work out, but AF would like to keep trying. Discussion continued on billboards, noting a Hwy 51 location was desired. AF noted she was focused on a long-term location, and KJ shared that it's okay for a six month period. This will be discussed for next year's budget. Suggestions included having Bronson Koenig. KJ thought that Lac du Flambeau has an empty billboard. AF distributed the indoor signs. The budget allows for a new poster design.
- 2018 Meeting Calendar – AF presented the draft 2018 calendar. KJ noted that additional details will be included. AF will be seeking three estimates for hosting the 2018 WTTC. Other items that will be included in 2018 include Cultural Sensitivity Training, a training similar to Tall Cop, and the reciprocal agreement training that Ho-Chunk suggested. The Safety Work Group needs to suggest a law enforcement training, and AF will follow up with TrACS training. SS suggested AF explore OSHA 30 trainings. AF will look at options, prepare a budget and share information with the ITTF members. CC suggested that all trainings be recorded and available online.

A motion was made by JB and seconded by KJ to accept the 2018 calendar meeting dates and location, excluding the 2018 WTTC which will be presented at a later date. The motion passed unanimously.

- FY 2016-2017 carry-over includes the safety component (outdoor advertising), the gap analysis, the Youth PSA, videotaping for the Cultural Awareness project, RFP website, DBE webinars, and the final reports for the Safety Summit and Real Estate Training. AF has until to December 2017 to finalize spending.



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- FY 2017-2018 Scope of Work and Budget – KJ reviewed the Scope of Work, noting that every ITTF Member is required to participate on one Work Group. AF has set aside funding for five trainings including the Transit Peer Exchange, the Real Estate Training and three law enforcement trainings. Additional topics include the Road Safety Audit, Ho-Chunk’s commercial vehicle suggestion and STEM development.

Discussion was held on holding a technical session in August, and have Todd Kennedy speak on proposed roads and funding impact.

Tribal Reports –

Bad River	No Report
Forest County Potawatomi	TM shared that FCP received a safety grant, and KJ noted it’s one of the largest BIA Tribal safety projects awarded. Sourcing gravel. Continuing work on the Statewide Safety Plan with OTIE.
Ho-Chunk	AF received verbal confirmation of the new representative, and will follow up to receive written confirmation.
Lac Courte Oreilles	MK shared that the pedestrian trail ribbon cutting will be happening in the near future. Also working on a connector. KJ requested she be notified when this is scheduled.
Lac du Flambeau	No Report
Menominee	CC shared the lighting project is moving forward. She also shared that work continues on the Statewide Safety Plan.
Oneida	TW shared the work he’s been doing in the Native American Hiring Provision at the airport.
Red Cliff	JB shared their work on gravel procurement, and discussed the condition of their roads. JB is participating on the County Safety Committee.
Sokaogon Chippewa	AZ shared no report at this time.
St. Croix	WS shared that they started two projects in the Round Lake Community in Polk County. DS added details on the Cemetery Road project. DS also shared information on the Safety Plan, and is working on street lights.
Stockbridge-Munsee	SS shared that Phase 2 of the cooperative agreement with Shawano County began last month, and should be completed in August. Tribal roads will be repaved.



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Tribal Liaison Reports	The statewide labor reports did not arrive until Monday. They will be sent to AF and distributed to ITTF Members.
Liz Callen – SE	No Report
Franklin Marcos – SW	No Report
Heather Dresel – NW	HD shared she continues work with OTIE on the Safety Plan. There are a couple of projects currently being done.
Sandy Stankevich – NC	SS shared that Keshena and Lac du Flambeau Safety Study meetings are being done with OTIE. SS sent her report to AF, who will forward it to ITTF Members. The Ho-Chunk project utilized the NAHP. The Lac du Flambeau Hwy 47 project has not had their coordination meeting yet. KJ requested to be updated on this project.
Derek Weyer – NE	Hwy 156/29 contract was signed last week. The pre-con has been scheduled yet. DW did provide TW's contact information. DW provided an update on the airport project. The Oneida Tribal Police is encouraged to attend the Brown and Outagamie TSC meetings.
Jennifer Robertson – BOTS	No Report
BIA	No Report
FHA	No Report

Adjournment

A motion was made by CC and seconded by KJ to adjourn at 1:47 pm. The motion passed unanimously.

The next ITTF meeting will be via teleconference on August 9, 2017, at 9:30 am.

The ITTF will meet in person on September 12, 2017, in Red Cliff.



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ACTION ITEMS:

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Let Kelly know if you wish to participate in hiring Jim Becker's replacement	ITTF Members
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Safety Committee needs to suggest law enforcement training	Agnes/Work Team