



**Wisconsin DOT Inter-Tribal Task Force (WisDOT ITTF),
Tribal Historic Preservation Officers (THPO),
and Tribal Labor Advisory Committee (TLAC)**

Tuesday, November 3, 2015

8:30 a.m. – 11:00 a.m.

Tuscarora/Oneida Room

Radisson Conference Center Green Bay, WI

Meeting Agenda

WisDOT ITTF PURPOSE STATEMENT

- *Review and provide consultation to the Secretary of the Wisconsin Department of Transportation (WisDOT) and tribal leaders on short and long-term transportation policies and priorities that have the potential to impact tribal transportation systems and communities.*
- *Evaluate the results and effectiveness of transportation policies and priorities upon tribal transportation systems and communities.*
- *Review and make recommendations to agency administration and elected tribal leaders.*

FOR RESERVATIONS CALL: 920-494-7300 Block of Rooms under WTTC

Teleconference line: 1-224-501-3412

Access Code: 588-518-085

<https://www.gotomeeting.com/join/588518085>

8:30 – 9:00 a.m. - Breakfast

9:00 a.m.

- 1. Call to Order**
- 2. Review Meeting Minutes & Agenda**
Review/Approve WisDOT ITTF Minutes from September 15, 2015
- 3. Update on Tribal Historic Preservation Officers (THPO) Activities – Melinda Young**
- 4. Introduction/Update on Tribal Labor Advisory Committee (TLAC) – Kelly Allen**
- 5. Review/approve WisDOT ITTF Annual Update Report**
- 6. Adjournment**

Please note: WTTC Business Networking Expo starts at 11:30 a.m. in the Turtle and Bear rooms and the WTTC opening ceremony is scheduled to begin at 1:00 in the Three Clans Complex – Wolf Room.

**HOPE TO SEE YOU ALL AT THE LEGISLATIVE RECEPTION IN THE ONTARIO ROOM
FROM 5:30 TO 6:30 PM**



Wisconsin DOT Inter-Tribal Task Force
Tuesday, November 3, 2015
Radisson Conference Center, Green Bay, WI
8:30 am to 11:00 am
Meeting Minutes – Approved December 2, 2015

PURPOSE STATEMENT

- *Review and provide consultation to the Secretary of the Wisconsin Department of Transportation (WisDOT) and tribal leaders on short and long-term transportation policies and priorities that have the potential to impact tribal transportation systems and communities.*
- *Evaluate the results and effectiveness of transportation policies and priorities upon tribal transportation systems and communities.*
- *Review and make recommendations to agency administration and elected tribal leaders.*

MEMBERS IN ATTENDANCE:

GM Gerald Warrington, RB ITTF Chairman, Rusty Barber, ITTF Vice-Chairman, RG Ryan Greendeer, Ho-Chunk, DJ David Jordan, Oneida, SS Stacey Schreiber, Stockbridge-Munsee, DS Delores Staples, St Croix, MT Marge Taylor, St Croix, WS Ward Staples, St. Croix, RL Roger Larson, WisDOT Tribal Liaison, BP Brent Pickard, WisDOT Tribal Liaison, KJ Kelly Jackson, Statewide Tribal Liaison, DY Danielle Yancey, WisDOT Tribal Liaison, SST Sandy Stankevich, WisDOT Tribal Liaison, GT George Thompson, LDF, NV Natalia Vega, WisDOT Tribal Liaison, DW Derek Weyer, WisDOT Tribal Liaison.

MEMBERS ABSENT: Jeff Benton, Red Cliff, Ben Connors, Bad River, Chris McGeshick, Sokaogon, Ken Klemens, Menominee.

OTHERS IN ATTENDANCE: LA Lauren Abel, LDF, KA Kelly Allen, TLAC Coordinator, AK Anita Kemp, LCO, MK Marie KuyKendall, LCO, GM Gary Mejchar, AICCW, KM Karen Melasecca, Namekagon Transit, DO Dave O'Donahue, BIA, WS William Stark, FHWA, MY Melinda Young, LDF THPO, KP Karl Pierce, WisDOT, KS Kim Swisher, ITTF Consultant, AF Agnes Fleming, ITTF Coordinator.

ACTION TAKEN:

- SS moved to accept the agenda, including KJ.'s addition. RB seconded the motion. The motion passed unanimously
- RB moved to accept the minutes, and GT seconded. The motion passed unanimously.
- SS moved to accept the WisDOT ITTF 2015 Annual Report, and RB seconded the motion. The motion passed unanimously.
- A motion was made by DS and seconded by DJ to adjourn at 11:00 a.m. The motion passed unanimously.

Action Items For The Next Meeting:

- DW and SST will draft guidelines for WisDOT signage requests that will be reviewed at the next meeting.
- AF will resend budget to ITTF Members.
- AF and GM continue to work on scheduling 3-4 trainings similar to the one offered at LDF last February.
- GW will draft a memo to all Tribes encouraging the FTA form letter be sent.
- RB, AF and KS will meet to discuss options for rewording of Website Header.
- KA will provided a TLAC/DWD update at the December 2, 2015, meeting.
- AF will send the revised Annual Update Report to ITTF Members.

- AF and GW will discuss a survey to ITTF Members regarding increasing meeting participation.
- AF will invite Tribal Leadership and Tribal Members involved with workforce development to the meeting on December 2, 2015.
- KS will create a Save the Date flyer for the December 2, 2015, meeting.
- AF will conduct a survey of the ITTF to solicit ideas on how to increase participation in ITTF meetings

1. Meeting called to order at 9:07 am.

2. Review Meeting Minutes & Agenda

K J requested an Agenda Item addition, Reschedule December meeting date. SS moved to accept the agenda, including K J.'s addition. RB seconded the motion. The motion passed unanimously.

Update On 9/15/2015 Action Items:

- KJ reported that Safety Funds may be used for construction. A plan and application needs to be submitted. AF will modify the application for DOT sign requests. Applicants for DOT signage will submit their application to the Regional WisDOT Liaison, who will share with statewide tribal affairs and AF. DW and SST will draft guidelines to be reviewed at the next meeting.
- AF provided a copy of this year's budget at the October meeting, but there was not a quorum. AF will resend to ITTF Members.
- AF researched training programs, and sessions will be held on March 17, 2016.
- AF sent an updated Work Team meeting schedule to ITTF Members.
- AF and GM continue to work on scheduling 3-4 trainings similar to the one offered at LDF last February.
- AF has sent the Save the Date for the Transit Peer Exchange on February 18, 2016 in Lac du Flambeau and the Tribal Real Estate Training on April 5, 2016 in Stockbridge-Munsee
- AF sent a form letter addressed to FTA for all Transit Managers to use as guidance in sending their own letter. Gerald will also draft a memo to all Tribes encouraging this letter be sent for the February Tribal Peer Exchange.
- RB, AF and KS will meet to discuss options for rewording of Website Header.

RB moved to accept the September 15, 2015 minutes, and GT seconded. The motion passed unanimously.

3. Update on Tribal Historic Preservation Officers (THPO) Activities – Melinda Young

MY shared that the WisDOT/THPO project is progressing. Two Programmatic Agreements working sessions have been held, including Tribes and stakeholders to discuss what the agreements will address. A third working session will be held in December.

The group is researching database development. This will assist Tribes in reviewing and replying to projects from various agencies. The group is formulating the scope of development to organize, maintain and review projects. This group is meeting again on December 9 and December 10, 2015, in Milwaukee at Potawatomi Conference Center.

The THPO program will be hosting an Inadvertent Discovery Protocol development workshop in January.

A listening session will be held in January including a FDM Chapter 26 training program.

4. Update on Tribal Labor Advisory Committee (TLAC) Activities – Kelly Allen

KA shared that TLAC solicited a RFP for a TrANS program in a rural community. The funding is for two years. A TrANS program was not scheduled in year one, so two sessions will be held by the end of April 2016. The first session will be held in Bad River tentatively in January 2016, and the second session will be held in Lac Courte Oreilles. LCO College is interested in providing the training, and KA is waiting for the completed proposal.

KA provided an update on the progress of the DWD database, noting that the database will include the ability for users to self-identify and note their Tribal affiliation. KA will be providing an update on this at the December ITTF meeting.

The next TLAC meeting will be held on January 27, 2015, in Madison at the Marriott. The meeting is being held the day before the CEC Conference, and Kelly noted that there are scholarships available for Tribal Leadership and Labor representatives who wish to attend the CEC Conference.

KA provided an update on the Native American Baseline Assessment, noting that four proposals were received and Bowman Performance Consulting was selected. A report will be provided at the January TLAC meeting.

TLAC will be holding a series of Focus Group meetings in different areas of the state, inviting a range of individuals who have worked in the industry.

5. WisDOT ITTF Annual Update Report

It was noted that the Work Teams have met at least 10 times in the past year.

Additions to the Annual report are:

1. The Signage Work Team has completed a draft of the signage brochure
2. Safety Funding Match needs to be added to the report
3. KJ shared that the final draft of the Safety posters were sent to OPA for approval.

KJ shared upcoming training dates for the Cultural Sensitivity Training for WisDOT staff –

1. January 6th & 7th, 2016 – Radisson – Oneida, WI
2. January 20th & 21st, 2016 – Holiday Inn in Middleton, WI
3. February 3rd & 4th, 2016 – Barkers Island – Superior, WI
4. February 15th & 16th, 2016 – Days Inn – Rhinelander, WI

Discussion on the new ITTF website was held. GW would like to see the site marketed.

Discussion was held on the lack of quorum at the August and October ITTF meetings. He noted that more participation is needed, and stressed the importance of the Task Force for the Tribes. It was suggested that the group be surveyed to determine how to increase participation.

SS moved to accept the WisDOT ITTF 2015 Annual Report with changes, and RB seconded the motion. The motion passed unanimously.

6. Change December ITTF Meeting Date

KJ suggested moving the December meeting to December 2, 2015, as there will be WisDOT officials in the northern part of the state. Deputy Secretary Paul Hammer is willing to participate.

KJ suggested the agenda focus on economic development and transportation. Tribal Leaders and Tribal Members involved in Workforce Development should be involved. AF will send invitations to tribal leaders and representatives.

A Save the Date flyer will be sent.

7. Adjourn

A motion was made by DS and seconded by DJ to adjourn at 11:00 a.m. The motion passed unanimously.