

Safety Summit -	Transit Peer Exchange -	Real Estate Training -
ITTF Meeting -		

WisDOT INTER-TRIBAL TASK FORCE
TRAVEL REIMBURSEMENT VOUCHER

ALL TRAVEL REIMBURSEMENT WILL BE GIVEN IN ACCORDANCE WITH WISCONSIN DEPARTMENT OF
TRANSPORTATION TRAVEL RATES

NAME: _____ DATE: _____

ADDRESS: _____

TELEPHONE # _____ TRIBE/AGENCY REPRESENTING: _____

LODGING EXPENSE: (INCLUDE ORIGINAL INVOICE)

_____ AMOUNT: (NOT TO EXCEED \$82.00) _____

Attach original hotel receipt. Rates for Milwaukee, Waukesha and Racine counties = \$90.00

MILEAGE EXPENSE: (NOT TO EXCEED \$.51 PER MILE)

DATE	FROM	ODOMETER READING	TO	ODOMETER READING
RETURN TRIP				

TOTAL MILES _____ X \$.51 = _____				

SUBSISTENCE: (NOT TO INCLUDE BREAKFAST OR LUNCH - \$20.00 WILL BE REIMBURSED FOR THE NIGHT BEFORE THE MEETING IF STAYING OVERNIGHT AND \$20.00 FOR DAY OF THE MEETING)

DATE: _____ AMOUNT: _____

DATE: _____ AMOUNT: _____

TOTAL REIMBURSED FOR SUBSISTENCE _____

TOTAL REIMBURSED: _____

TRAVELOR'S SIGNATURE _____ DATE _____

APPROVED BY ITTF COORDINATOR _____ DATE _____

PLEASE SUBMIT TO: AGNES FLEMING
WisDOT ITTF COORDINATOR
13394 W TREPANIA ROAD
HAYWARD, WI 54843