

Safety Summit -	Transit Peer Exchange -	Real Estate Training -
ITTF Meeting -		

**WisDOT INTER-TRIBAL TASK FORCE**  
**TRAVEL REIMBURSEMENT VOUCHER**

ALL TRAVEL REIMBURSEMENT WILL BE GIVEN IN ACCORDANCE WITH WISCONSIN DEPARTMENT OF  
TRANSPORTATION TRAVEL RATES

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE # \_\_\_\_\_ TRIBE/AGENCY REPRESENTING: \_\_\_\_\_

**LODGING EXPENSE: (INCLUDE ORIGINAL INVOICE)**

\_\_\_\_\_ AMOUNT: (NOT TO EXCEED \$82.00) \_\_\_\_\_

Attach original hotel receipt. Rates for Milwaukee, Waukesha and Racine counties = \$90.00

**MILEAGE EXPENSE: (NOT TO EXCEED \$.51 PER MILE)**

DATE	FROM	ODOMETER READING	TO	ODOMETER READING
RETURN TRIP				
_____				
TOTAL MILES _____ X \$.51 = _____				

**SUBSISTENCE: (NOT TO INCLUDE BREAKFAST OR LUNCH - \$20.00 WILL BE REIMBURSED FOR THE NIGHT BEFORE THE MEETING IF STAYING OVERNIGHT AND \$20.00 FOR DAY OF THE MEETING)**

DATE: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

DATE: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

TOTAL REIMBURSED FOR SUBSISTENCE \_\_\_\_\_

**TOTAL REIMBURSED:** \_\_\_\_\_

TRAVELOR'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED BY ITTF COORDINATOR \_\_\_\_\_ DATE \_\_\_\_\_

PLEASE SUBMIT TO: AGNES FLEMING  
WisDOT ITTF COORDINATOR  
13394 W TREPANIA ROAD  
HAYWARD, WI 54843