



**Monthly Labor Work Team**  
Teleconference 4/3/2018

**Participating Members:** Liz Callin, Agnes Fleming, Kelly Jackson, Gary Mejchar, John Patrick, Cyless Peterson, Kim Swisher and Karla Rosenberg (ITTF Assistants).

**Notes from Teleconference:** The meeting began at 1:25 pm.

The group reviewed the March meeting notes.

The WTTC will be held at the Potawatomi Hotel in Milwaukee this year, and Gary suggested a new set of eyes on Labor and Business track. A goal would be to pull more people to the ITTF website, reach out to Native businesses that may not be DBE certified but could be interested in pursuing this and learn more by viewing the DBE webinars.

Gary also suggested adding two slides at the end of each webinar showing how to navigate the website. He also suggested compiling DBE testimonials, and a webinar showing how to navigate the ITTF website.

Agnes suggested a WisDOT 101 Training.

Gary asked if there was any update on the NADBE Directory. Kelly said the Office of General Counsel is reviewing the project, and will provide an update at the next Work Team meeting. Kelly and Gary will discuss off line about licensing and responsibility and software utilization.

GLITC has launched a different version of a NADBE directory. Gary and Agnes will reach out to Carolyn LaVake at GLITC to discuss opportunities to partner.

The meeting ended at 1:58 pm.

The next meeting will be Wednesday, May 2, 2018, at 1:30 pm.

**ACTION ITEMS:**

- Kim – Develop plan to market NADBE webinars
- Kevin, Gary and Agnes – Discuss creating a webinar on process for Tribal Enterprises to become certified
- Gary – Develop 2018 WTTC Labor and Business track
- Agnes – Develop webinar to showcase resources on ITTF website
- Agnes – Develop WisDOT 101 webinar. Talk to Matt about navigating the new resources from Michelle Carter.
- Kelly – Check on the status of the NADBE Directory quote.