

WISCONSIN RURAL TRANSIT ASSISTANCE PROGRAM (RTAP)

2015 REGIONAL TRAINING CALENDAR

Please register driver's one week prior to the scheduled training at:

vwarner@wisconsinrtap.com

[or call the Wisconsin RTAP Office at](#)

[Participants must register one week prior to training](#)

Central	Wednesday (8am-4:30pm)	3/18/2015	Passenger Assistance Training (8 hr)
Central	Thursday (8am-12pm)	5/21/2015	Emergency Procedures
Central	Thursday (1pm-4:30pm)	5/21/2015	Defensive Driving - Van/Bus Driver
North	Friday (8 am - 12 pm)	5/22/2015	Defensive Driving - Van/Bus Driver
North	Friday (1 pm - 4:30 pm)	5/22/2015	Emergency Procedures
North	Friday (8am-4:30)	7/24/2015	Customer Service Disability Awareness
South	Thursday (8am-4:30)	7/23/2015	Customer Service Disability Awareness
South	Wednesday (8am-12pm)	9/9/2015	Emergency Procedures
South	Wednesday (1pm-4:30pm)	9/9/2015	Defensive Driving - Van/Bus Driver
North	Tuesday (8am-4:30pm)	10/21/2015	Customer Service Disability Awareness
Central	Wednesday (8am-12pm)	10/20/2015	Emergency Procedures
Central	Wednesday (1pm-4:30pm)	10/20/2015	Defensive Driving - Van/Bus Driver
South	Thursday (8am - 4:30pm)	10/22/2015	Passenger Assistance Training (8 hr)
Training Locations			
North - Oneida County	Central - Portage County	South - Green County	
Oneida County Dept of Aging	ADRC of Portage County	Green County ADRC	
100 W. Keenan St	1519 Water Street	N3152 State Road 81	
Rhineland, WI 54501	Stevens Point, WI 54481	Monroe, WI 53566	
OTHER TRAININGS	Thursday (9 to 1) and (1:30 to 5:30)	4/30/2015	Defensive Driving Van/Bus Driver (4hr)
Fennimore	Friday (8 am to 4:30pm)	5/1/2015	Passenger Assistance Training (8hr)
	June 12 and 13, 2015		WRAPP Conference
	October 19 thru 21, 2015		WURTA Conference

Course Description

Defensive Driving

Description: This four hour course's curriculum is geared toward information needs of the professional van/small bus driver. Topics include vehicle safety inspection, defensive driving tools, rules of the road, following distance, breaking, merging, rail crossings, hazards, intersection etiquette, passing, etc. The goal of the course is accident prevention. This is a good refresher course developed by the Indiana RTAP Program for professional transit drivers.

Emergency Procedures and Evacuations

Description: Emergency preparedness is imperative for all transit operators, and this four to five hour course addresses safety via emergency procedures and evacuations including vehicle preparation and pre-trip inspections, hazardous conditions, securing the vehicle, breakdown procedures, accident procedures, and passenger illness/injury. The course includes a PowerPoint presentation, case studies and a hands-on evacuation practicum.

Passenger Assistance Techniques Training

Description: Passenger assistance training is required by many transportation funding sources and insurance providers. This seven to eight hour course includes video, handouts, a hands-on practicum, and certificate of completion. Training includes both classroom instruction and "hands-on" practice to address ADA regulations and requirements, passenger sensitivity, lift operation, and wheelchair securement.

Customer Service/Disability Awareness

Description: This four (4) hour course focuses on participation to achieve understanding of the different types of disabilities and provides you with necessary tools to achieve this goal. In addition, this course will aid you with communicative language that generates comfort when dealing with your customers. Other topics include sensitivity measures and a "how to" in communicating with your customers. Videos and participatory exercises are also included.