WisDOT INTER-TRIBAL TASK FORCE
TRAVEL REIMBURSEMENT VOUCHER

ALL TRAVEL REIMBURSEMENT WILL BE GIVEN IN ACCORDANCE WITH WISCONSIN DEPARTMENT OF TRANSPORTATION TRAVEL RATES

NAME:___________________________________________DATE:_________________________________________

ADDRESS:_____________________________________________________________________________________

__________________________________________________________________________________________

TELEPHONE #_______________________TRIBE/AGENCY REPRESENTING:_____________________________________

 Lodging Expense: (Include Original Invoice)

______________________________________________AMOUNT: (NOT TO EXCEED $82.00)________

Attach original hotel receipt. Rates for Milwaukee, Waukesha and Racine counties = $90.00

Mileage Expense: (NOT TO EXCEED $.51 PER MILE)

DATE FROM ODOMETER READING TO ODOMETER READING

___________________________________________________________________________________________

RETURN TRIP

___________________________________________________________________________________________

TOTAL MILES_______________X $.51 = _________________

Subsistence: (NOT TO INCLUDE BREAKFAST OR LUNCH - $20.00 WILL BE REIMBURSED FOR THE NIGHT BEFORE THE MEETING IF STAYING OVERNIGHT AND $20.00 FOR DAY OF THE MEETING

DATE:__________________________  AMOUNT:__________________________

DATE:__________________________  AMOUNT:__________________________

TOTAL REIMBURSED FOR SUBSISTENCE____________________

TOTAL REIMBURSED:_____________________________________

___________________________________________________ ________________________________

TRAVELOR'S SIGNATURE DATE

___________________________________________________ ________________________________

APPROVED BY ITTF COORDINATOR DATE

PLEASE SUBMIT TO: AGNES FLEMING
WisDOT ITTF COORDINATOR
13394 W TREPANIA ROAD
HAYWARD, WI 54843