



**Real Estate & Jurisdictional Work Team Meeting**  
Teleconference 1/4/2018

**Participating Members:** Agnes Fleming, Kelly Jackson, Samantha Skenandore, Sandy Stankevich, Kim Swisher and Karla Rosenberg (ITTF Assistants).

**Notes from Teleconference:** The meeting began at 3:05 pm.

Agnes reviewed the notes from December meeting. Agnes is hoping to follow up with Dave O'Donahue on their internal flow charts.

Samantha will be facilitating Real Estate Training on April 11<sup>th</sup> in Carter. The group reviewed Sam's report from last year, and discussed topics for this year's programming. Sandy noted that WisDOT has a template for agreements with the Tribes, and that they are customized for each Tribe. The group suggested Samantha show the similarities and differences. Samantha discussed creating a list of Tribal Real Estate offices, and Kim emailed her the ITTF contact list.

The group discussed adding a second day, which would include a roundtable or peer exchange. Agnes will check if the facility is available for a second day.

Kim will create the Save the Date. Tribes will be contacted to send their pending projects to discuss at the event, and to suggest hypotheticals to Samantha. Agnes will request Ashland BIA staff attend.

Kelly suggested the scope of work for 2018 include technical assistance.

The meeting ended at 3:30 am.

The next meeting will be Tuesday, February 6, 2018, at 3:00 pm.

**ACTION ITEMS:**

- Kim will create the Save the Date.
- Agnes will reach out again to BIA for their participation at the Real Estate Training.
- Agnes will confirm that Carter has availability for April 12<sup>th</sup>.