



Wisconsin Department of Transportation  
**Inter-Tribal Task Force**



**Tuesday, January 9, 2018**

**9:00 am**

**Menominee Casino Resort, Keshena, WI**

**MEETING AGENDA**

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**WisDOT ITTF PURPOSE STATEMENT**

- *Review and provide consultation to the Secretary of the Wisconsin Department of Transportation (WisDOT) and tribal leaders on short and long-term transportation policies and priorities that have the potential to impact tribal transportation systems and communities.*
- *Evaluate the results and effectiveness of transportation policies and priorities upon tribal transportation systems and communities.*
- *Review and make recommendations to agency administration and elected tribal leaders.*

**Teleconference Line: 1 (646) 749-3122**

**Access Code: 662-350-805**

**Join Meeting:** <https://global.gotomeeting.com/join/662350805>

**8:30 to 9:00 am – Breakfast**

**9:00 am**

**1. Call to Order**

**2. Invocation**

**3. Approve the agenda**

**4. Review Meeting Minutes**

Review/Approve WisDOT ITTF Minutes from November 7, 2017 in Oneida

**5. Review Action Items**

**6. Standing Reports**

• **Chairwoman's Report**

Tribal Transportation Unity Caucus (TTUC)

• **Statewide-Liaison Report – Kelly Jackson, WisDOT**

- Native American Hiring Provision
- Update on Statewide Safety Plan
- WisDOT Consultation with individual Tribes
- Tribal Affairs staff
- PSA Announcement

• **ITTF Coordinator Report – Agnes Fleming**

- Update Work Team Rosters – meeting notes
- Partnership Agreement Revision/Update Committee
- GAP Analysis
- Law Enforcement Survey
- Update on the Cultural Sensitivity Training video
- Updated Annual Report



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- Update on Annual Work Plan
- Request for ITTF Representative on Committees

- **Tribal Historic Preservation Officers (THPO) Adam Vanzile**
- **Tribal Labor Advisory Committee (TLAC) Cyless Peterson**

**7. Tribal Reports**

Bad River	Ben Connors
Forest County Potawatomi	Todd Mulvey
Ho-Chunk	Brett Blackdeer
Lac Courte Oreilles	Jason Weaver
Lac du Flambeau	George Thompson
Menominee	Crystal Chapman-Chevalier
Oneida	David Jordan
Red Cliff	Jeff Benton
Sokaogon Chippewa	Chris McGeshick
St. Croix	Delores Staples
Stockbridge-Munsee	Stacey Schreiber

**8. Tribal Liaison Reports**

Franklin Marcos	WisDOT – SW
Liz Callin	WisDOT – SE
Kris Goodwill	WisDOT – NW
Sandy Stankevich	WisDOT – NC
Michael Helmrick	WisDOT – NE
Jennifer Robertson	BOTS

**9. Bureau of Indian Affairs**

**10. Federal Highway Administration**

**11. Adjournment**

**12. Materials List**



## **ITTF Teleconference Meeting Minutes**

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**APPROVED MARCH 13, 2018**

### **WisDOT ITTF PURPOSE STATEMENT**

- *Review and provide consultation to the Secretary of the Wisconsin Department of Transportation (WisDOT) and tribal leaders on short and long-term transportation policies and priorities that have the potential to impact tribal transportation systems and communities.*
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**Members in Attendance:** Brad Bowman (BB), Menominee; Kris Goodwill (KG), WisDOT NC; Mike Helmrick (MH), WisDOT NE; Kelly Jackson (KJ), WisDOT; David Jordan (DJ), Oneida; Franklin Marcos (FM), WisDOT SW; Gary Mejchar (GM), AICCW; Todd Mulvey (TM), FCP; John Patrick (JP), WisDOT; Cyless Peterson (CP), WisDOT; Stacey Schreiber (SS), Stockbridge-Munsee; Sandy Stankevich (SST) WisDOT NC; Delores Staples (DS), St. Croix; Ward Staples (WS), St. Croix; Adam VanZile (AVZ), Sokaogon Chippewa; Travis Wallenfang (TW), Oneida; Renita Warrington (RW), Menominee

**Member on Teleconference:** Dave O'Donahue (DOD)

**Others in Attendance:** Kim Swisher (KS), ITTF Assistant

**Call to Order:** The meeting was called to order at 9:06 am by DS. DS noted that Agnes Fleming (AF), ITTF Coordinator, was unable to attend as she had a death in her family.

**Approved the Agenda:** A motion was made by DJ to accept the minutes, seconded by BB. The motion passed unanimously.

**Review 11-7-2017 Meeting Minutes:** A motion was made by DJ and seconded by KG to accept the minutes with a change to the spelling of Kris Goodwill's first name. The motion passed unanimously.

**Action Items:** The only Action Item was the Annual Report, which was presented at the November meeting. AF is working with CP and AZ to update items noted at the November meeting.

### **Standing Reports:**

- **Chairwoman's Report –**
  - SS will be attending the Tribal Transportation Unity Caucus (TTUC), and would like to share the draft letter of support from ITTF. A motion was made by DS and seconded by DJ to accept the ITTF letter of support, and SS will draft a letter that Tribes may each send as well. The motion passed unanimously.



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### **• Statewide Liaison's Report**

- Native American Hiring Provision – KJ shared that the Provision is in the redrafting stage, and she will be sending a draft. The group is working on revising forms, and an update will be provided at the January 24<sup>th</sup> TLAC meeting. There will be a training program with project managers so they know how to utilize the provision. KJ also shared that some duties will be transferred to the Labor Compliance Specialists.
- Statewide Safety Plan – OTIE is on target and looking at a collective approach for grant writing.
- KJ shared that Oneida gave a tour to the WisDOT Secretary in December. KJ and DS encouraged Tribes to invite and meet with Secretary, as this provides the Secretary a better understanding of the community. KJ encouraged DS to email a follow up on items. If anyone is interested in hosting the Secretary, please email KJ. DS would like to invite the Secretary, and KJ suggested an entire day to visit the communities.
- Tribal Affairs Staff – KJ introduced John Patrick (JP), the new LTE. KJ shared that Arvina's position is not being filled right now, and the current structure is being reviewed. KJ shared that the Secretary will be consulting with the Tribes prior to making any changes.
- PSAs – KJ shared that the Secretary wants to launch statewide with television ads in April as it's Distracted Driving Month. She also shared that the Secretary really liked what students did.

### **• ITTF Coordinator Report –**

- Update Work Team Rosters – The Transit, Real Estate, Safety, Labor & Business Work Teams meet monthly via teleconference. Tribal participation is needed as these Work Groups make the recommendations for using ITTF resources. KJ suggested that emails with meeting documents be sent, rather than just a calendar invite as they are easily overlooked.
- Partnership Agreement Revisions – KJ shared that the group is close to having a final draft. The next step would be to meet with each Tribe, so the final draft needs to be sent to all Tribes and Tribal Leaders.
- GAP Analysis – KJ did talk with JP about reviewing the Work Plans for the last two years to determine what hasn't been completed and why it's not done, and then look at hiring an external consultant to review efficiency.
- Law Enforcement Survey – the group reviewed the survey, and suggested that the Menominee Police Department be contacted personally. BB will also reach out to them. The group discussed that there may need to be training multiple sessions, as some departments are small and could only send one person at a time. AF is also exploring Train the Trainer workshops with RTAP and other entities.



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- Cultural Sensitivity Training – AF is working on this, and OPA is reviewing the draft video. KJ noted that the training sessions will need to be done by April 2018.
- Annual Report – Changes were discussed at the November meeting and included, but the report is still missing the reference to the Consultations. KJ will forward AF the missing information. DJ moved to accept the Annual Report with the inclusion of the Consultation references, and DS seconded the motion. The motion passed unanimously.
- Work Plan – KJ noted that OPA will need to review the final, and then it should be uploaded to the ITTF website and distributed to Tribal Leaders. She also noted that the report does not mention what's not completed. All contracts should be reviewed, and any gaps in the delivery of programs should be noted as well as how the gaps are being addressed.

An example KJ noted was the STEM Curriculums in the Safety & Signage Work Team Work Plan. SST noted she arranged for Andi Bill to present at Crandon School on autonomous cars.

GM shared that GLITC has extended an invitation to ITTF Members to attend the Golden Shovel Awards, and he forwarded an email to the group. He also discussed the ITTF DBE Webinars, noting a survey will be added to each webinar.

- Request for ITTF Representatives on Committees – KJ shared the information in the meeting packets. She also noted that TrANS-AC has an open seat for an ITTF Member. GM forwarded information on the group. If anyone is interested in serving on the TrANS-AC group, please contact KJ.
- **THPO Update** – AVZ shared his report. KJ asked that she be included on Bootcamp discussions.
- **TLAC Update** – CP asked the group to participate in the Baseline Assessment survey. CP shared the WJFW Channel 12 video on the Heavy Equipment Operator training workshop. CP will be offering scholarships for the upcoming CE Conference. SST suggested that Labor Compliance staff (Jason Johnson and Laurie Dolsen) be invited to the upcoming TLAC meeting. KJ requested that the 2018 meeting notices for ITTF, TLAC and THPO be sent as soon as possible.

**Tribal Reports:** Forest County Potawatomi, Oneida and Stockbridge-Munsee provided updates.

### **Tribal Liaison Reports:**

- SST shared Liz Callin's report. TW noted the report shows total hours, but does not show total hours available.
- SST shared her report.
- KG and MH need to prepare their year-end reports. Both shared updates on projects in their regions.
- FM will forward his report after the meeting



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There were no reports from BIA or FHA.

KJ asked you share any ideas for workshops, presentations or speakers that you would like to see at ITTF meetings.

Updating ITTF Meetings:

- March 13<sup>th</sup> in Lac du Flambeau
- May 8<sup>th</sup> in Stockbridge-Munsee
- July 10<sup>th</sup> in Lac Courte Oreilles
- September 11<sup>th</sup> in Red Cliff

A motion was made to adjourn by DJ, seconded by KJ. The motion passed unanimously.

The meeting ended at 2:45 pm.