



Wisconsin Department of Transportation Inter-Tribal Task Force



Tuesday, May 8, 2018
9:00 am – Stockbridge Munsee NorthStar Mohican Casino

MEETING AGENDA

WisDOT ITTF PURPOSE STATEMENT

- *Review and provide consultation to the Secretary of the Wisconsin Department of Transportation (WisDOT) and tribal leaders on short and long-term transportation policies and priorities that have the potential to impact tribal transportation systems and communities.*
- *Evaluate the results and effectiveness of transportation policies and priorities upon tribal transportation systems and communities.*
- *Review and make recommendations to agency administration and elected tribal leaders.*

Teleconference Line: 1-872-240-3212

Access Code: 793-052-821

Join Meeting: <https://link.gotomeeting.com/system-check>

8:30 to 9:00 am – Breakfast

9:00 am

1. Call to Order

2. Invocation

3. Approve the agenda

4. Review Meeting Minutes

Review/Approve WisDOT ITTF Minutes from March 13, 2018 in Lac du Flambeau

5. Review Action Items

6. Standing Reports

• **Chairwoman's Report**

• **Statewide-Liaison Report – Kelly Jackson, WisDOT**

- Native American Hiring Provision
- Update on Statewide Safety Plan
- WisDOT Consultation with individual Tribes
- Tribal Affairs staff
- PSA Announcement

• **ITTF Coordinator Report – Agnes Fleming**

- Partnership Agreement Revision/Update Committee
- Preliminary Report on Tribal Real Estate Training
- Preliminary Report on Transit Peer Exchange-



Wisconsin Department of Transportation

Inter-Tribal Task Force



- Update on the Cultural Sensitivity Training video
- Cultural Sensitivity Training schedule update
- Website update
- Update on current year Scope of Work
 - o GAP Analysis
 - o Stem Curriculum
 - o NADBE Webinars
 - o OSHA 30 Training

- **Tribal Labor Advisory Committee (TLAC) Cyless Peterson**
- **Tribal Historic Preservation Officers (THPO) Adam VanZile**

7. Tribal Reports

Bad River	Ben Connors
Forest County Potawatomi	Todd Mulvey
Ho-Chunk	Brett Blackdeer
Lac Courte Oreilles	Jason Weaver
Lac du Flambeau	George Thompson
Menominee	Crystal Chapman-Chevalier
Oneida	David Jordan
Red Cliff	Jeff Benton
Sokaogon Chippewa	Chris McGeshick
St. Croix	Delores Staples
Stockbridge-Munsee	Stacey Schreiber

8. Tribal Liaison Reports

Franklin Marcos	WisDOT – SW
Liz Callin	WisDOT – SE
Kris Goodwill	WisDOT – NW
Sandy Stankevich	WisDOT – NC
Michael Helmrick	WisDOT – NE
Jennifer Robertson	BOTS

9. Bureau of Indian Affairs

10. Federal Highway Administration

11. Adjournment

12. Materials List

- Work Team Notes
- Updated 2018 Calendar



ITTF Meeting Minutes

Tuesday, May 8, 2018

9:00 am – Stockbridge-Munsee NorthStar Mohican Casino

Members in Attendance: Brett Blackdeer (BB), Ho-Chunk; Brad Bowman (BDB), Menominee; Liz Callin (LC), WisDOT SE; Crystal Chapman-Chevalier (CCC), Menominee; Emerson Coy (EC), Lac du Flambeau; Agnes Fleming (AF), ITTF Coordinator; Kris Goodwill (KG), WisDOT NC; Mike Helmrick (MH), WisDOT NE; Kelly Jackson (KJ), WisDOT; Franklin Marcos (FM), WisDOT SW; Willy Miller (WM), Stockbridge-Munsee; Todd Mulvey (TM), FCP; John Patrick (JP), WisDOT; Stacey Schreiber (SS), Stockbridge-Munsee; Sandy Stankevich (SST) WisDOT NC; St. Croix; Adam VanZile (AVZ), Sokaogon Chippewa; Travis Wallenfang (TW), Oneida; Renita Warrington (RW), Menominee.

Member on Teleconference: Gary Mejchar (GM), AICCW; Dave O'Donahue (DOD); John Patrick (JP);

Others in Attendance: Kim Swisher (KS), ITTF Assistant

Call to Order: The meeting was called to order at 8:59 am by SS. Dr. Jolene Bowman, Vice President of the Stockbridge-Munsee Tribal Council, welcomed the group. EC gave the invocation, and AF offered a blessing.

Approved the Agenda: A motion was made by CCC to accept the agenda and seconded by LC. The motion passed unanimously.

Review 3-13-2018 Meeting Minutes: A motion was made by CCC and seconded by SST to accept the minutes. The motion passed unanimously.

Action Items: The group reviewed the action items from the 3-13-2018 meeting.

- Tribal Liaison position - KJ shared there were 39 applicants and they are still in the interview process.
- Summer Internship – KJ shared there are eight applications, and they are still in the interview process.
- Adam VanZile sent the THPO training calendar.
- AF updated work team roster and included copies in the meeting packet.
- AF is working with JP on a GAP Analysis.
- Tall Cop Training is scheduled for May 30, 2018, in Mole Lake.
- Cultural Awareness trainings are scheduled. The information is included in the meeting packet.
- DOD will check and forward links to add to wisdottribaltaskforce.org website address on the meeting agenda. ITTF's letterhead has been updated with the website address.
- Transit agenda is finalized.
- WisDOT Liaisons forwarded contact information for utilities, who were invited to the Real Estate Training.
- Work continues on the STEM curriculum for grade school and middle school students.
- Work continues on the TRAC project.
- Work has begun on the 2018 WTTC.
- The Transit Peer Exchange will be held in 2019, and AF is exploring touring Red Cliff and then Bad River. Date is not yet finalized.
- AF is waiting for TLAC and THPO to send their addendums to ITTF Annual Work Plan.



Standing Reports:

- **Chairwoman's Report –**

- SS shared that Stockbridge-Munsee received a HSIP grant for Camp 14 Road. The National Tribal Transportation Conference will be held in September in Duluth, MN. ITTF Members are presenting. The following week is the TTAP conference in Oklahoma City, OK. SS shared concerns about attendance to the TTAP conference as many Tribes are unable to send people to both conferences. SS also shared that the Partners In Action meeting will be held in Milwaukee in July.

BIA Update: DOD shared a presentation on TTP funding, including funding history, regional and national funding, act enacted since 1998, formula comparisons, transition and supplemental funding, and Wisconsin TTP awards.

Standing Reports:

- **Statewide Liaison's Report**

- Native American Hiring Provision – KJ reported that the work team met and drafted recommendations. She will be sending the revised provision for review, with a goal of finalizing in August 2018.
- Statewide Safety Plan – KJ shared that OES (formerly OTIE) wrapped up the final stages and each Tribe will receive their report. OES plans to present the report at the Safety Summit in August.
- Consultations – the Secretary is visiting the Forest County Potawatomi and Sokaogon Chippewa communities next week. The Consultation with all Tribes is tentatively scheduled to be held in October.
- Tribal Liaison Staffing – there are five candidates moving forward for the Liaison position. Chairman McGeshick participated in the screening and will sit in on the interviews. JP is leaving the DOT, and KJ will be interviewing for the LTE position. The Intern position will be interviewing soon. KJ also shared that DOT is reorganizing the Liaison reports and a new format will be coming soon.
- PSA Announcement – KJ shared that statewide television ads are running. The Secretary will be launching the announcement with visits to six schools.
- KJ shared that all events, trainings and conferences must have a final agenda prepared two months in advance of the event.

- **ITTF Coordinator Report –**

- Partnership Agreement Revisions – The latest draft is provided in the meeting packet. Forest County Potawatomi, Stockbridge-Munsee and Ho-Chunk have approved the latest draft. St. Croix and Lac Courte Oreilles are requesting a presentation with KJ in attendance. Bad River, Oneida and Sokaogon are still reviewing the latest draft. TW noted that Oneida approved the latest draft. Lac du Flambeau, Menominee and Red Cliff haven't indicated their position on the latest draft. KJ plans to present the latest draft at the July GLITC meeting.



- Real Estate Training – AF shared the Training was held on April 12th and April 13th at the FCPC casino in Carter. Presenters included the BIA Realty Office, Tribal Representatives and utilities representatives. Samantha Skenandore was the facilitatory and will be doing a final report.
- Transit Peer Exchange – AF shared the Peer Exchange was held on April 19th in LCO. FTA and Tribal representatives were in attendance. Forest County Potawatomi shared the news of their grant award. The 2019 Transit Peer Exchange will be held in Red Cliff and Bad River, and the 2020 Transit Peer Exchange will be held in the Forest County Potawatomi community. This will complete visits of all Tribal transit services.
- Cultural Sensitivity Training Video – AF shared that the work team is reviewing the draft. AF will share the video link when the draft is approved.
- Cultural Sensitivity Training – Dates are scheduled, and the information is provided in the meeting packets. Trainings will begin in August and end in October. AF invited all ITTF Members to attend and share their perspective. WisDOT is managing enrollments and will allow non-DOT staff to attend.
- Website Update – GM and AF shared that four DBE webinars are completed and on the ITTF website. They are also working on updating the NADBE Directory. GM suggested creating a one-page flyer showing the information available on the ITTF website – and sharing this at the 2018 WTTC.
- Update on Scope of Work –
 - Gap Analysis – AF is receiving JP’s input, and the RFP will be forwarded to KJ for approval. This is a review of the ITTF program for two years.
 - STEM – JP and Cyless Peterson (TLAC) are working with AF on developing the curriculum. JP agreed to continue to work on the project after he leaves the DOT.
 - NADBE Webinars – four are completed, and the fifth is underway.
 - OSHA 30 Training – AF has tentative dates of June 11 through June 15th and is currently looking for a location with lodging. KJ needs the agenda, selection criteria and marketing strategy. AF will forward that information to KJ.
- ITTF Appointment Letters – AF will be resending new appointment letters soon.
- TrANS AC/CAC – An ITTF Member is needed on this committee. AF will add this to the July meeting agenda.
- TLAC, THPO and TrANS IGAs – the IGAs are up for renewal in May.
- **TLAC Update** – KJ shared that TLAC is completing their IGA for 2018-2019. She also shared that TLAC completed the Day In the Life Video, which will be part of the Best Practices Toolkit. The Baseline Assessment draft report will be available soon. The DWD database is up and running with newly added Tribal functions. The Contractor Cultural Awareness Training is upcoming. Two TrANS classes will be held – one in St. Croix and one in a Ho-Chunk community. The next TLAC meeting is August 14th in Red Cliff. Website updates are being made.



- **THPO Update** – KJ shared that THPO is completing their IGA for 2018-2019. THPOs are working on data management and project tracking, the FHA programmatic agreement and held the Annual Listening Session in January. KJ noted there's a good chance the next scope of work would have no regular meetings, and will meet only when needed. Website updates are being made.

Tribal Reports: Forest County Potawatomi, Ho-Chunk, Lac Courte Oreilles, Lac du Flambeau, Menominee, Oneida and Stockbridge-Munsee provided updates.

Tribal Liaison Reports:

- KG shared the NSTI will be held at LCO College in June.
- MH shared he is working with THPOs and has a couple of projects beyond reservation boundaries. Discussion was held on the Liaison reports, with TW noting that women are counted twice – as a minority and as women.
- BOTS – KJ shared that Larry Corsi is our direct contact. Three Tribes requested Badger TRACS training, and AF will be offering scholarships to the Governor's Conference on Safety. With the changes, more data is now available to analyze. KJ shared that there is discussion on:
 - Traditional medicines in vehicles (such as eagle feathers)
 - Better training and awareness on reciprocal agreements with Tribal license plates
 - Community driven education opportunities include bike safety and train the trainer training.

KJ also shared that fatalities in April were down significantly, most likely due to the weather. A consultant is being enlisted to assist in geocoding crash data in Tribal communities.

Bureau of Indian Affairs (BIA):

- DOD expects final report distributed soon.
- Partners In Action Conference will be held in July in Milwaukee.
- Safety grant announcements are expected at the end of May.
- There will be a BUILD grant webinar soon.

A motion to adjourn was made by KJ and seconded by CCC. The motion passed unanimously.

The meeting ended at 1:50 pm.

The next meeting will be held July 10, 2018, in Lac Courte Oreilles.

ACTION ITEMS:

- Update on Gap Analysis
- Update on STEM Curriculum
- TLAC and THPO addendums to ITTF Work Plan
- Update on NADBE Webinars
- Status of ITTF Appointment Letters