



Wisconsin Department of Transportation  
**Inter-Tribal Task Force**  
[www.WisDotTribalTaskforce.org](http://www.WisDotTribalTaskforce.org)



**BUSINESS AND LABOR WORK TEAM MEETING NOTES**  
**February 5, 2018**

Participants included Promise Bakken, Liz Callin, Kevin Chesnik, Agnes Fleming, Ryan Greendeer, Gary Mejchar, Delores Staples and Kim Swisher.

The teleconference began at 10:03 am. The group reviewed the previous meeting notes and action items.

Gary is very pleased with the progress on the Tribal Certification webinars. The group is receiving full cooperation from everyone participating. Gary shared that the LDF BDC, OES and Greenfire are participating, and provided a brief overview of the webinar content. Kevin noted the aggressive schedule is set to complete the webinars by April 1<sup>st</sup>. Gary noted that Kim will continue to produce the webinars. Kevin is coordinating the content.

Gary updated the group on the NADBE Directory, and will be visiting with Agnes on the language of each page, how to use it and how DBEs will get value from the directory.

Gary, Ryan and Agnes will work on the wording for the communication and marketing plan. Agnes noted that we will also be marketing WTTC to other states. Gary noted the goal of the plan is to increase awareness, access and usage of ITTF's products and services.

Gary shared that Aina Vilumsons at the [Wisconsin Procurement Institute \(WPI\)](#) wasn't aware of the Native DBE webinars, and requested permission from Agnes to link to the webinars. WPI is holding a workshop at LCO College in May, and Agnes would like to sponsor it and fund DBE attendance. Agnes and Gary are working on this.

Gary suggested holding facilitated workshops using the DBE Webinars with specific topics related to each webinar. He suggested something like Laurie Dolsen discussing labor compliance.

Gary also suggested a feedback component for the communications plan, which would provide information for the following year's plan.

Gary asked about the process of the communication plan. Agnes will add this to the Work Plan and will search for potential facilitators. Agnes would like to draft the RFP in April, and then create a RFP for May 1<sup>st</sup>. The RFPs will come back to this work team.

Ryan noted that he would like the WTTC agenda finalized in June. This will help to improve recruitment and alleviate issues. The group discussed potential sessions, which could include incorporating the webinars. Gary suggested a session with one speaker, allowing for a deeper discussion. Agnes suggested Gary work on his contract for the 2019 WTTC. Gary shared that Marketplace offers pre-event workshops and provides free passes to the conference. He thought we could look at doing something like this. He also suggested enhanced, customized pre-conference messaging and e-blasts for this year.

Kevin would like to showcase the NADBE Directory at the Conference, and highlight this in the pre-conference messaging.

He also suggested an out of state track, and invite someone to showcase their business development or other programs.



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Delores suggested reaching out to Michigan and Minnesota DOT coordinators. Agnes suggested inviting the Minnesota and Michigan DOT liaisons to attend WTTC.

Ryan shared that he has received inquiries from other Tribes on the Partnership Agreement, and that he is not aware of any other model like Wisconsin's.

Gary asked about Executive Order 39, and was wondering if Governor Evers will be endorsing it. Ryan has every indication that the Governor will allow it to remain in force. Gary suggested someone from the Governor's office, or the Governor, as a keynote speaker on this. Ryan noted that Dawn Vick does a good job of discussing this. Kevin endorsed this idea, and suggested adding this to the ITTF agenda.

Agnes asked if a Partnership Agreement signing date has been scheduled, and Ryan shared that a date has not been set. He noted that they are waiting on the budget date, and noted that the State of the Tribes will be on April 9<sup>th</sup>. There was discussion on having the signing that week, but Ryan advised against it due to the busy schedule.

The meeting ended at 10:54 am.

Meeting recordings may be found at <https://goo.gl/6VJsG1>

#### **ACTION ITEMS:**

- Agnes and Gary – Work on language on the NADBE Directory pages
- Agnes – Search for potential facilitators for the communication and marketing plan
- Agnes – Draft the communication and marketing plan RFP in April, and then create a RFP for May 1st.
- Gary – draft contract for 2019 WTTC
- Agnes – Develop list of MN and MI DOT liaisons to invite to WTTC

#### **NEXT MEETING:**

**March 5, 2019 at 10:00 am.**

Please join the meeting from your computer, tablet or smartphone

<https://global.gotomeeting.com/join/470753405>

Please dial in using your phone (*web phone doesn't work well*)

(646) 749-3122

Access Code: 470-753-405

#### **Agenda for March meeting –**

- Update on Tribal Certification webinars
- Finalize language in work plan
- Finalize work plan
- WTTC agenda