



BUSINESS AND LABOR WORK TEAM MEETING NOTES
May 7, 2019

Participants included Agnes Fleming, Ryan Greendeer, Gary Mejchar, Cyless Peterson and Kim Swisher. The teleconference began at 10:03 am. The group reviewed the April meeting notes.

Agnes shared the revised Request for Proposals (RFP) for the ITTF Marketing/Outreach/Promotions Plan. The group discussed the timeline and project completion date. Agnes noted she is following the Lac Courte Oreilles Tribe's procurement process.

Ryan suggested removing the Shared Resources Work Team, and adding the timeline to the RFP. He also suggested an accelerated timeframe, as he wants to stop moving projects to the following year.

The group discussed dates for reviewing proposals, drafts and the final report. Ryan requested that Agnes forward calendar invites as soon as possible. The draft of the RFP will be presented at the ITTF meeting on May 9th.

Ryan is working with Cyless on a proposal to WisDOT for a program that offers CDL training, and is looking for people to sit on the proposal team. He also asked if anyone has identified other services that are needed, and Gary noted that assistance in preparing for the DBE application process would be beneficial. Ryan has discussed this with Michele Carter. Discussion followed on whether this support person would be a WisDOT employee, a contractor, or if the person could be in a support position similar to TLAC and THPO.

Ryan suggested surveying ITTF Members, Tribal operations, Tribally-owned business and Native business owners to see what other services or training needs they have.

The meeting ended at 10:57 am.

ACTION ITEMS:

- Gary will draft a list of questions to survey ITTF Members, Tribal operations, Tribally-owned business and Native business owners on desired services and training needs.
- Kim will place the draft survey in an online format (Survey Monkey) for the group to review.

NEXT MEETING:

June 4, 2019 at 10:00 am.

Please join the meeting from your computer, tablet or smartphone
<https://global.gotomeeting.com/join/470753405>

Please dial in using your phone (*web phone doesn't work well*)
(646) 749-3122
Access Code: 470-753-405

Meeting recordings may be found at <https://goo.gl/6VJsG1>

Work Team meeting notes may be viewed at <https://wisdottribaltaskforce.org/labor-business/about-labor-business/>