



BUSINESS AND LABOR WORK TEAM MEETING NOTES
June 4, 2019

Participants included Kevin Chesnik, Agnes Fleming, Gary Mejchar, Todd Mulvey, Cyless Peterson, Sandy Stankevich and Kim Swisher. The teleconference began at 10:03 am.

The group reviewed the May meeting notes.

Agnes updated the group on the Request for Proposals (RFP) for the ITTF Marketing/Outreach/Promotions Plan. The RFP has been distributed to ITTF Members, Tribal newsletters, NATOW and WIEA. Agnes will ask ITTF Members to forward the RFP to their marketing departments. Kim will add the RFP to the ITTF website.

The deadline is Friday, June 28th, and the group will meet on Monday, July 1st at 2:00 pm.

At the May meeting, Ryan suggested surveying ITTF Members, Tribal operations, Tribally-owned businesses and Native business owners to see what other services or training needs they have. Gary and Agnes talked offline, and WisDOT used a capacity building tool a couple of years ago that has a comprehensive list of questions that drill down into DBE operations that can then be developed into a curriculum. They were going to defer to this Ryan.

With Ryan no longer with WisDOT, Agnes will send the group the questions and asked that everyone review the list. Agnes wasn't sure if this was an ITTF or TLAC survey, and Ryan previously noted it was an ITTF survey. Discussion also included Ryan's mention of a northern DBE office.

Sandy shared that she and Brent are assigned as the Statewide Tribal Liaisons until someone is hired. She noted that the hiring process could take six months to a year. Agnes suggested that the survey should be tabled until a liaison is hired, and Sandy suggested this be added to the next ITTF meeting agenda.

Agnes asked if the groups that have IGAs will receive notification of Brent and Sandy's assignment, and Sandy said the letter is being worked on.

Sandy requested that she and Brent receive a prioritized list of items that each work team is waiting for. Agnes noted that the number one priority for ITTF is an official letter for LCO's contracts office noting who is in charge and who the contacts are. Agnes will send Sandy the contact information.

The group discussed the WTTC. Agnes had the first e-blast on screen, and noted this one focused on the Business Networking. Gary will be adding a Workforce Development session. Each e-blast will focus on a different element of the Conference.

Agnes talked to Kelly, who will be the entertainment for this year. Kelly will also be the speaker for the Day 2 luncheon, with the topic being Boarding Schools.

The group would like the WTTC flyer updated, adding to the list of who should attend TERO and Hiring Preference departments, TrANS graduates and students, and combine Enterprise and Business Development Corporation bullets.



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The meeting ended at 10:50 am.

ACTION ITEMS:

- Agnes will send the group the WisDOT survey questions, and asked that the group review the list of questions.
- Kim will add the RFP to the ITTF website.
- Agnes will send Sandy the contact information for the official letter to the LCO Contracts Office. The letter will note who is now in charge and who the contacts are for the ITTF IGA.

NEXT MEETING:

July 2, 2019 at 10:00 am.

Please join the meeting from your computer, tablet or smartphone
<https://global.gotomeeting.com/join/470753405>

Please dial in using your phone (*web phone doesn't work well*)
(646) 749-3122
Access Code: 470-753-405

Meeting recordings may be found at <https://goo.gl/6VIsG1>

Work Team meeting notes may be viewed at <https://wisdottribaltaskforce.org/labor-business/about-labor-business/>