



Thursday, January 9, 2020
Menominee Casino Resort – 1-800-343-7778

MEETING AGENDA

WisDOT ITTF PURPOSE STATEMENT

- *Review and provide consultation to the Secretary of the Wisconsin Department of Transportation (WisDOT) and tribal leaders on short and long-term transportation policies and priorities that have the potential to impact tribal transportation systems and communities.*
- *Evaluate the results and effectiveness of transportation policies and priorities upon tribal transportation systems and communities.*
- *Review and make recommendations to agency administration and elected tribal leaders.*

Teleconference Line:

Join Meeting: <https://global.gotomeeting.com/join/540666317>

Phone: (646) 749-3112 Access Code: 540-666-317

8:30 – 9:00 am - Breakfast

9:00 am

- 1. Call to Order**
- 2. Invocation**
- 3. Approve the agenda**
- 4. Review Meeting Minutes**
Review/Approve WisDOT ITTF Minutes from October 28, 2019 in Oneida
- 5. Review Action Items from the October 28, 2019 meeting**

Standing Reports

- **Chairwoman's Report**
- **State Tribal Affairs Program Manager Report – Sandy Stankevich**
 - Native American Hiring Provision
 - Update on Partnership Agreement
 - Program Solicitation Process
 - Cultural Awareness Training
 - Development of 2020-2021 Annual Work Plan
- **ITTF Coordinator Report – Agnes Fleming**
 - Update on current year Scope of Work
 - 2019 WTTC Update
 - Work Team Reports
 - GAP Analysis Report



ITTF Meeting Minutes

Monday, October 28, 2019

Noon – Radisson Hotel & Conference Center

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- *Review and provide consultation to the Secretary of the Wisconsin Department of Transportation (WisDOT) and Tribal leaders on short and long-term transportation policies and priorities that have the potential to impact Tribal transportation systems and communities.*
- *Evaluate the results and effectiveness of transportation policies and priorities upon Tribal transportation systems and communities.*
- *Review and make recommendations to agency administration and elected Tribal leaders.*

Members in Attendance: Jeff Benton, Brett Blackdeer (Ho-Chunk), Crystal Chapman-Chevalier (Menominee), Amy Coughlin (WisDOT), Emerson Coy (Lac du Flambeau), Stacie Cutbank (Oneida), Marvin DeFoe (Red Cliff), Nicole Flamang (WisDOT), Nathan Gordon (Red Cliff), Matt Halada (WisDOT), David Jordan (Oneida), Marie Kuykendall (Lac Courte Oreilles), Todd Mulvey (Forest County Potawatomi), Greg Newhouse (Federal Highways), Dave O'Donahue (BIA), Brent Pickard (WisDOT), Dana Shinnars (WisDOT), Sandy Stankevich (WisDOT), Delores Staples (St. Croix), Ward Staples (St. Croix) and Renita Warrington (Menominee).

Members on Teleconference: Eric Sine (Ho-Chunk), Bill Quackenbush (Ho-Chunk).

Others in Attendance: Ian Chidister (FHWA), Stacie Cutbank (THPO-Oneida), Marvin DeFoe (THPO-Red Cliff), Agnes Fleming (ITTF Coordinator), Cyless Peterson (TLAC Coordinator), Kim Swisher (ITTF Assistant).

Call to Order: The meeting was called to order at 1:03 pm by Delores Staples. The group introduced themselves. Eight Tribes were represented.

David Jordan made a motion to approve the agenda and minutes, noting that last names should be listed throughout the minutes. Marie Kuykendall seconded the motion. The motion passed unanimously.

The Chair had no report.

Agnes Fleming reviewed the Annual Report. Corrections were suggested to Delegate names, and Agnes noted the budget has remained the same for all four years of the IGA. It was suggested to add a statement that the IGA is currently held by the Lac Courte Oreilles Tribe.

Agnes reviewed the Work Teams and shared the Public Service Announcements (PSAs) are being reviewed by WisDOT. Nathan Gordon asked if the PSAs are done every year, and Agnes said the Work Teams determine what is done in the work plans.

The completed Statewide Safety Plan will be added to the ITTF website. Emerson Coy noted that he is using the Plan for his work plan, and Sandy Stankevich noted that the safety and traffic engineers are reviewing for potential Highway Safety Improvement Program (HSIP) grants.

Delores Staples asked about sharing the Safety Plan with her new Council Members. Delores shared they meet the first Monday of each month, and Agnes will coordinate with Delores.



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Agnes shared that the Business and Labor Work Team completed the Tribal Certification webinars and are working on coordinating an economic development summit. She reported that the Shares Resources Work Team coordinates the Wisconsin Tribal Transportation Conference (WTTC).

Agnes noted that dates for the 2020 WTTC has been set (October 27-28, 2020), but a location has yet to be selected. Agnes and Ryan Greendeer visited the Menominee Casino earlier this year, and they were concerned about the number of sleeping rooms. Crystal Chapman-Chevalier thinks there are now 126 rooms. Agnes will follow up on this and contact the Menominee Casino.

The Partnership Agreement was signed on September 30, 2019.

Stacie Cutbank, the Tribal Historic Preservation Officer with the Oneida Nation, provided an overview of the THPO report included in the Annual Report. It was suggested to add email addresses to the THPO group listing.

Dave O'Donahue noted that the BIA approval process for roads is now quicker. Sandy Stankevich shared that WisDOT is doing outreach with other states to get building blocks setup for information technology. Marvin DeFoe said monitoring is important, and that it is a THPO's job to protect sites. He has received 3,000 letters and it's hard to protect and preserve if we don't know something is there. Tom Mulvey suggested WisDOT work with the Tribes' people so they know what to look for. Sandy asked if this should be done in a listening session or with Tribal monitoring, as funds are limited, and suggested emailing the THPO's to decide. Sandy said she thinks monitoring is important and asked if there was a different source of funding available. Brent Pickard noted there are certain dollars budgeted with Lynn Cloud's group. Sandy asked what could be done to make construction projects more efficient and have less impact on the Tribes. She also shared that Matt Halada has been updating maps so WisDOT can now see Trust lands as an overlay, and can view projects on or near reservations.

Cyless Peterson, TLAC Coordinator with the Sokaogon Chippewa Community, provided an overview of the TLAC report included in the Annual Report.

David Jordan made a motion to approve the Annual Report with the changes noted. Crystal Chapman-Chevalier seconded the motion. The motion passed unanimously.

Sandy Stankevich commented on the Statewide Safety Plan, noting that there are the same issues with every Tribe. She said WisDOT engineers are grouping "like" projects and reviewing small HSIP grant opportunities. She said the central office is reviewing it, and a larger report and plans should be coming within a couple of months. She noted the top five things to address include:

- Worn or missing signs
- Insufficient shoulder widths
- Inadequate curve signing and delineation
- Lack of bike pedestrian facilities, or improved safety for those that exist
- Need for safety education and awareness
- Improve intersection safety
- Improve local roads access, connectivity



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David Jordan made a motion to approve the Statewide Safety Plan for information. Emerson Coy seconded the motion. The motion passed unanimously.

Agnes Fleming discussed the Gap Analysis report, which was tabled at the July meeting. Crystal Chapman-Chevalier liked the suggestion for more presenters and a training component for the ITTF meetings, and noted a mechanism is needed for which trainings will be held. Agnes shared that it is determined by the group at each meeting, and Crystal suggested this be a standing agenda item.

Agnes also noted that the report referenced the Work Teams and the need for a better structure for informing the group and engaging members in discussions. Agnes asked if the meetings should be in person. Crystal asked what should be done with the recommendations that have been made. Neither question was answered at the meeting.

Crystal Chapman-Chevalier made a motion to accept the Gap Analysis Report as presented, and for the ITTF Coordinator to develop an action plan as it relates to the recommendations made in the report. Nathan Gordan seconded the motion. The motion passed unanimously.

Sandy Stankevich asked what the impact of the new Partnership Agreement means to the group, and that the Policies group wants to move forward with the emphasis areas as they relate to the ITTF.

Brent Pickard discussed the ITTF IGA, noting it is a two-year contract. He shared that he and Sandy have met with all Tribal Leadership. The question of the IGA process was asked, and the new administration has asked for a written process. At the end of the two-year contract, the IGA will be solicited, and all Tribes are eligible to apply if interested. The current IGA comes up next year, and Brent and Sandy shared they are developing a process for solicitation.

Marvin DeFoe asked what the fiscal year was, and Brent noted it is July to June, and the state wants the contracts to match the fiscal year. All IGAs will be extended to June 30, 2020, and ITTF is the only one coming due next year. Brent said nothing is going away, and that the contracts will be moving to the state fiscal year. WisDOT will include ITTF representatives in the IGA selection process.

Brent also shared that the contract will be solicited so that all Tribes can see the process, see how decisions are made, and see the expectations. He also shared that Tribal Leadership wants to see tangible outcomes, and that everything we do should lead to something and result in something that is tangible in everyone's community. He asked if the group could be more focused, and determine what outcomes are wanted. Brent said that he and Sandy will get a process laid out by the December 4th Consultation in Black River Falls.

Brent Pickard also provided an update on the Tribal Affairs Program, and noted that when Kelly left, they didn't get many people interested in the position with what they were asking and what they were paying. They changed the structure, and the position is a management position now. Sandy Stankevich was hired, and the other position, previously held by Danielle Yancey, is not a project manager position. There are five regional liaisons, and Sandy's position will be filled.



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Brent noted the larger focus will be to work smarter, how to deliver better programming and more results. There is a hierarchical structure, and Tribal Leadership wanted this position closer to the Secretary. Sandy reports to the DTSD Administrator and Secretary of Transportation, and shared that there are weekly meetings with administration and quarterly meetings with the Secretary, Deputy Secretary and Assistant Secretary.

Brent explained the structure, and David Jordan requested an organization chart. Marvin DeFoe asked when there will be time to have concerns addressed. Brent shared that there are consultations once a year, and there are expectations for Sandy to meet with Tribal Leadership two to three times a year. Regional Liaisons will meet every couple of months. Brent noted that project-related issues should be addressed at the staff level first and elevated through Tribal and departmental management as necessary.

Crystal Chapman-Chevalier asked that ITTF representatives are copied or informed when WisDOT reaches out to the Tribal Leadership so that they can provide additional information to their Tribal Leaders.

Brent Pickard noted that all of the liaisons are on the job less than a year, and he asked that ITTF Members take them under their wing. He said everyone is expending resources, and he wants everyone to see value, purpose and tangible outcomes.

Sandy Stankevich said they are looking at embedding the ITTF programs into existing programs. TrANS, for example, could be housed with existing programs such as the NSTI in the OBEOC section of WisDOT as that is where the expertise lies for those programs. She noted that WisDOT experts could supply the knowledge and guide the programs, while the Tribal Affairs group makes sure these programs are brought to the Tribes.

Brett Blackdeer made a motion to adjourn, and Marie Kuykendall seconded the motion. The motion passed unanimously, and the meeting adjourned at 3:21 pm.

Respectfully submitted,
Kim Swisher
January 24, 2020

ACTION ITEMS:

- Agnes will follow up with the Menominee Casino for the 2020 WTTC (October 27-28, 2020).
- Agnes, Kim and Stacie are updating the THPO list.
- Agnes will give an updated report/response to the GAP analysis



- **Tribal Labor Advisory Committee (TLAC) – Collin Price**
 - 2019-20 Annual Work Plan
 - Cultural Awareness Curriculum
- **Tribal Historic Preservation Officers (THPO) – Stacie Cutbank**
 - Update on THPO Program

6. Tribal/WisDOT Regional Reports

Nicole Flamang WisDOT – NW

Bad River	Ben Connors
Ho-Chunk	Brett Blackdeer
Lac Courte Oreilles	Tweed Shuman
Red Cliff	Jeff Benton
St. Croix	Delores Staples

Sandy Stankevich WisDOT – NC

Bad River	Ben Connors
Ho-Chunk	Brett Blackdeer
Forest County Potawatomi	Todd Mulvey
Lac du Flambeau	George Thompson
Menominee	Crystal Chapman-Chevalier
Sokaogon Chippewa	Cassandra Graikowski
Stockbridge-Munsee	William Miller

Matt Halada WisDOT – NE

Oneida	David Jordan
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7. Tribal Liaison Reports

Sandy Stankevich	WisDOT Tribal Affairs Program Manager / WisDOT – NC
Nicole Flamang	WisDOT – NW
Matt Halada	WisDOT – NE
Amy Coughlin	WisDOT – SW
Dana Shinnors	WisDOT – SE
Jennifer Robertson	BOTS

8. Bureau of Indian Affairs – David O’Donahue

9. Federal Highway Administration – Daniel Holt

10. Adjournment

11. Materials List

- 10-28-19 ITTF Meeting Minutes
- GAP Analysis Action Plan
- Tribal Liaisons Reports