



ITTF Meeting Minutes
Thursday, January 9, 2020
Menominee Casino and Resort, Keshena, WI
Minutes Approved on March 14, 2020

WisDOT ITTF PURPOSE STATEMENT

- *Review and provide consultation to the Secretary of the Wisconsin Department of Transportation (WisDOT) and Tribal leaders on short and long-term transportation policies and priorities that have the potential to impact Tribal transportation systems and communities.*
- *Evaluate the results and effectiveness of transportation policies and priorities upon Tribal transportation systems and communities.*
- *Review and make recommendations to agency administration and elected Tribal leaders.*

Members in Attendance: Crystal Chapman-Chevalier (Menominee), Amy Coughlin (WisDOT), Cassandra Graikowski (Sokaogon), Matt Halada (WisDOT), David Jordan (Oneida), Todd Mulvey (Forest County Potawatomi), Cyless Peterson, WisDOT, Dana Shinnors (WisDOT), Sandy Stankevich (WisDOT), Delores Staples (St. Croix), Ward Staples (St. Croix) and Renita Warrington (Menominee).

Members on Teleconference: Jeff Benton (Red Cliff), Brent Pickard (WisDOT), Tweed Shuman (LCO).

Others in Attendance: Craig Anderson (AICCW/FACC), Jeff Bradley (BIA-Roads), Stacie Cutbank (Oneida, THPO Coordinator), Agnes Fleming (ITTF Coordinator), Kimberly Laterder (Menominee), Gary Mejchar (AICCW/FACC), Collin Price (TLAC Consultant), Kim Swisher (ITTF Assistant).

Call to Order: The meeting was called to order at 9:04 am by Delores Staples. The group introduced themselves. Six Tribes were represented.

Approve Agenda: Tweed Shuman made a motion to approve the agenda. David Jordan seconded the motion. The motion passed unanimously.

Review Meeting Minutes – David Jordan made a motion to approve of the October 28, 2019 meeting minutes. Crystal Chapman-Chevalier seconded the motion. The motion passed unanimously.

Action Items from the October 28, 2019, meeting:

- Agnes Fleming will follow up with the Menominee Casino for the 2020 WTTC (October 27-28, 2020) – The Menominee Casino sent an updated proposal. Agnes recommended the group view the facility and noted there are 100 hotel rooms. Sandy Stankevich thinks more rooms were used at the 2019 WTTC, and Agnes will check on the number of rooms reserved last year. Agnes and Sandy or Cyless Peterson will visit Ho-Chunk.
- Agnes, Kim Swisher and Stacie Cutbank are updating the THPO list – Stacie sent a revised list of THPOs.
- Agnes will give an updated report/response to the GAP analysis – Included in meeting packet.



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The group discussed WTTC attendance, and Sandy noted that the Golden Shovel Awards have their awards luncheon on the second day rather than a dinner.

Delores Staples requested a meeting with Brent Pickard and Nicole Flamang to get a head start on St. Croix's road projects, which include a stoplight and crosswalk.

Standing Reports:

Chairwoman's Report: Delores Staples requested that a meeting be held with Leroy Gishi, Chief, Division of Transportation. A motion was made by David Jordan and seconded by Crystal Chapman-Chevalier to have Agnes contact Todd Kennedy to invite Mr. Gishi to meet with the Midwest Tribes. The motion passed unanimously. Jeff Benton sent information, noting that Brett Blackdeer and Mike Moilanen, Director of Planning and Project Management of the Mille Lacs Band of Ojibwe, are the representatives for the Tribal Transportation Coordinating Committee.

A motion was made by Crystal Chapman-Chevalier and seconded by Dana Shinnars to have ITTF send a representative to the Tribal Transportation Coordinating Committee meeting February 4 through February 6, 2020 in Albuquerque, New Mexico. In discussion, Agnes Fleming noted the funds are available, and the group identified David Jordan and Todd Mulvey as the two representatives, who will check their schedule and determine who can attend. Crystal called the question. Sandy Stankevich and Delores both noted the representative would report at the next ITTF meeting. David Jordan called the question. The motion passed unanimously. David noted the representative will need a travel letter from ITTF.

State Tribal Affairs Program Manager Report: Sandy Stankevich shared that Tribal Affairs staff are meeting on January 14, 2020 and working on the Toolbox and list that Elizabeth Callin created. They are working to clearly define who does what for WisDOT project managers, contractors and Tribes.

Matt Halada provided a brief overview of the GIS Mapping project, noting he is working with the Tribes, BIA, DNR and others for the GIS layer. He also noted that the land and trust status is a determining factor. He asked that if anyone sees anything missing, they should let him know. Agnes Fleming will forward his contact information to the group.

Cyless Peterson shared copies of the emphasis areas of the recently signed Partnership Agreement. Sandy Stankevich noted that when work begins on the next Annual Work Plan, these areas need to be a focus of the work plan.

Sandy also noted she has photos and copies of the Partnership Agreement, and she will be delivering these after her vacation.

Sandy discussed the new Program Solicitation Process for the Inter-Governmental Agreements (IGAs). The three programs, ITTF (Inter-Tribal Task Force), TLAC (Tribal Labor Advisory Committee and THPO (Tribal Historic Preservation Officers), all work under IGAs. ITTF's IGA was last solicited six years ago.



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All are two year IGAs, and Sandy wants to see more regularity with the solicitations, and that all IGAs operate within WisDOT's fiscal year (July 1 to June 30). Dana Shinnors noted that whatever process is implemented needs to be consistent across all Tribes and ensure equality.

The current ITTF IGA will be extended to June 30, 2020. Discussion was held on announcing the ITTF solicitation, and awareness of the ITTF. The ITTF solicitation will be sent by the end of February to all 11 federally recognized Tribes and the two Tribal colleges. Brent Pickard, Sandy Stankevich and Cyless Peterson are managing the solicitation process, and will have a selection committee that includes representatives from Tribes who are not bidding on the IGA.

Agnes Fleming noted that holding a solicitation creates a learning curve for the ITTF Coordinator, and David Jordan noted, "If it's not broke, why fit it?" Brent Pickard shared that Tribes are seeking the opportunity to see the solicitation, and that this process does create more work for Sandy and Cyless.

The group reviewed the schedule for the Cultural Awareness Training. WisDOT will again manage enrollment. Agnes encouraged ITTF Members to attend, noting there is value in having Tribal Members in the audience. Sandy encouraged WisDOT Liaisons to attend, noting she has learned something at every training she attended. Todd Mulvey suggested town and county officials and BIA staff be invited to attend. Sandy noted the training is primarily for WisDOT employees, and that if there are open seats, others may be invited.

The group discussed the development of the 2020-2021 Annual Work Plan, and Cyless suggested a teleconference or in-person meeting to work on the Plan. Materials to be used in development of the Plan will include:

- 2019 Work Plan
- Partnership Agreement Emphasis Areas
- Recommendations Suggested in the 2019 Gap Analysis Report
- ITTF Purpose Statement, as listed in the Gap Analysis Report
- ITTF Bylaws

The group decided to meet on Thursday, February 6, 2020, from 9:00 am to 3:00 pm in the Wausau or Stevens Point area. Agnes will confirm the location and email the group. A teleconference option will be available, but it's preferred that ITTF Members attend in person.

In discussing the ITTF Purpose Statement, Sandy read, "Review and provide advice and guidance to the Secretary of the Wisconsin Department of Transportation (WisDOT) and Tribal leaders on long term and short term transportation policies and priorities that have the potential to impact Tribal transportation systems and communities." She noted that a couple of proposals will be forwarded to the Secretary this year including a Human Rights Certificate, which will be discussed at the Work Team meetings.

ITTF Coordinator Report: Agnes Fleming provided an update on the Public Service Announcements (PSAs), noting the video has been filmed and she's waiting for the final draft from Fry Bread Productions. Photography has been completed on a draft poster, which was shared with the group. One of the three



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children in the draft poster was cut out, and Delores and Agnes would like the third child included. Kim Swisher will update the draft and forward it to Agnes and Delores. Agnes noted billboards will also be used, and Cyles suggested a billboard on Highway 51.

The 2019 WTTC Summary Report was included in the meeting packets.

Agnes asked about the status of the Work Teams, noting there is a Transit Peer Exchange and Real Estate Training in the current Work Plan for this year. Sandy suggested holding Work Teams meetings to discuss the events. Cyles suggested holding the events at the same location to reduce travel for those attending both events.

Crystal Chapman-Chevalier noted that the BIA recently held a real estate training in Bad River with the Falmouth Institute (<https://www.falmouthinstitute.com/>) and suggested contacting them for the Real Estate Training. Agnes will follow up with Sandy Dietz at BIA.

Sandy Stankevich asked if all transit programs have been visited, and Agnes noted that the Forest County Potawatomi program was next on the list and has not been visited as the program is relatively new. Agnes will work with Todd Mulvey, Michelle Berdan and Wade DeVerney to coordinate the 2020 Transit Peer Exchange.

The group discussed the 2020 WTTC, and will be moving forward with planning for the upcoming Conference. Sandy noted that she is still waiting for a response from Rebecca Burkel on the question of if the Conference will be coordinated by a consultant and a solicitation will be prepared. Crystal asked if planning meetings will continue, and the WTTC Planning Committee will still meet and have input, and Sandy noted that this will be the case.

Sandy requested Agnes prepare a list of all Work Team meetings held and the number of attendees at the meetings from May 2018 to present.

Tribal Labor Advisory Committee (TLAC): Cyles Peterson requested her name be removed from the agenda. Collin Price provided the update, noting the group is transitioning since Cyles's promotion and working to continue what was started and keep the momentum. TLAC Members don't have time, so the group is educating Tribal Leaders at the Council level on TLAC and attending as many meetings as possible.

TLAC is rolling out the Cultural Curriculum at the January meeting, and Collin noted it is a challenge and opportunity to get buy-in and attendance as there are no incentives for the contractors. The Human Rights Certificate is one opportunity.

Agnes asked how people can become a TLAC Member, and Cyles shared that letters were sent to the Tribes. She also noted that St. Croix and LCO do not have representatives at this time, and the group is looking for people to attend. The next meeting is January 29th in Madison.

Sandy Stankevich noted the process Agnes uses for Tribal representation, sending reaffirmation letters every two years.



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Cyless shared that Sokaogon held interviews for the TLAC Coordinator, and they hope to have a decision by January 13, 2020.

Tribal Historic Preservation Officers (THPO): Stacie Cutbank shared the Secretary's Consultation was in December, and the group is revisiting bilingual signs after a visit to Minnesota. The group discussed past work on the topic, and Sandy Stankevich suggested working with Glenn, the state of Wisconsin FHWA representative, and creating a policy that allows for dual language signs on Tribal lands. She suggests starting small. Stacie and Collin Price will forward Sandy information on dual language signs from other Tribes.

Stacie noted a pre-planning meeting will be held on January 16, 2020 to discuss the March THPO meeting to prioritize goals. The group is exploring a Youth Award at the WTTC. Other topics include GIS trainings, collaborations and Phase 3 of the data recovery plan.

Sandy shared that Jason Kennedy emailed that he's leaving WisDOT.

Upcoming ITTF Meetings: The group reviewed the proposed calendar for upcoming ITTF meetings, and approved –

- March 12, 2020 at Stockbridge-Munsee
- May 14, 2020 at Mole Lake
- July 9, 2020 at Lac du Flambeau
- September 10, 2020 at Red Cliff
- October 26, 2020 at WTTC (location to be confirmed).

Delores Staples and Crystal Chapman-Chevalier agreed that breakfast should be at 8:00 am, and the meetings begin at 8:30 am.

Cyless Peterson noted the IGA says the meetings should be held quarterly, and the group responded unanimously they find value in meeting every other month in person.

Tribal/WisDOT Regional Reports:

The group discussed items in their respective communities. David Jordan asked about the status of the Purple Heart signage in Oneida, and Matt Halada will forward David the information.

Crystal Chapman-Chevalier asked about training and information on signage, and Sandy Stankevich will forward the group information following her meeting the week of January 13, 2020.

ITTF Elections:

The group asked about upcoming elections for ITTF officers. Agnes Fleming noted this is usually done at the March meeting, and that re-appointment letters have been sent to all Tribal Leaders.



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Cassandra Graikowski requested that a WisDOT representative attend a Sokaogon Tribal Council meeting to discuss ITTF, and she will provide upcoming dates. Sandy Stankevich said either she, Cyless Peterson and perhaps Delores Staples could attend.

WisDOT Tribal Liaison Reports: The reports were included in the packet.

Adjourn: David Jordan made a motion to adjourn, and Crystal Chapman-Chevalier seconded the motion. The motion passed unanimously, and the meeting adjourned at 1:05 pm.

ACTION ITEMS:

- Agnes Fleming will contact the Radisson Hotel in Oneida to obtain the number of hotel rooms used for the 2019 WTTC.
- Agnes and Sandy Stankevich or Cyless Peterson will visit Ho-Chunk as a potential site for the 2020 WTTC.
- Agnes will contact Todd Kennedy to invite Leroy Gishi to talk with the Midwest Tribes.
- Agnes will forward Matt Halada's contact information to everyone so they can contact him if they have any updates to the GIS Mapping project.
- Agnes will confirm the location of the February 6th Annual Work Plan meeting and email the group.
- Kim Swisher will update the poster draft, adding the third child, and resend to Agnes and Delores.
- Agnes will follow up Sandy Dietz at BIA regarding having the Falmouth Institute facilitate the 2020 Real Estate Training.
- Agnes will work with Todd Mulvey, Michelle Berdan and Wade DeVerney to coordinate the 2020 Transit Peer Exchange.
- Agnes will prepare a list of all Work Team meetings held and the number of attendees at the meetings from May 2018 to present.
- Stacie Cutbank and Collin Price will forward Sandy information on dual language signs from other Tribes.
- Matt Halada will forward David the information on the Purple Heart signage in Oneida.
- Sandy Stankevich will forward the group information on signage following her meeting the week of January 13, 2020.
- Cassandra Graikowski will forward upcoming Sokaogon Tribal Council meeting dates to Sandy Stankevich, Cyless Peterson and Delores Staples.

Respectfully submitted by
Kim Swisher, ITTF Assistant