



ITTF Meeting Minutes
Thursday, March 14, 2020 – Teleconference
Minutes approved on May 14, 2020

WisDOT ITTF PURPOSE STATEMENT

- *Review and provide consultation to the Secretary of the Wisconsin Department of Transportation (WisDOT) and Tribal leaders on short and long-term transportation policies and priorities that have the potential to impact Tribal transportation systems and communities.*
- *Evaluate the results and effectiveness of transportation policies and priorities upon Tribal transportation systems and communities.*
- *Review and make recommendations to agency administration and elected Tribal leaders.*

Members on Teleconference: Brett Blackdeer (Ho-Chunk), Crystal Chapman-Chevalier (Menominee), Ben Connors (Bad River), Amy Coughlin (WisDOT), Emerson Coy (Lac du Flambeau), Cassandra Graikowski (Sokaogon), Matt Halada (WisDOT), David Jordan (Oneida), Todd Mulvey (Forest County Potawatomi), Dave O'Donahue (BIA), Cyless Peterson (WisDOT), Dana Shinnors (WisDOT), Sandy Stankevich (WisDOT), Delores Staples (St. Croix) and Renita Warrington (Menominee).

Others in Attendance: Stacie Cutbank (Oneida, THPO Coordinator), Agnes Fleming (ITTF Coordinator), Collin Price (TLAC Consultant), Kim Swisher (ITTF Assistant).

Call to Order: The meeting was called to order at 9:05 am by David Jordan. Eight Tribes were represented on the call.

Approve Agenda: Dana Shinnors made a motion to approve the agenda. Ben Connors seconded the motion. The motion passed unanimously.

Approve Meeting Minutes: Matt Halada made a motion to approve the January 9, 2020, meeting minutes. Amy Coughlin seconded the motion. The motion passed unanimously.

Action Items from the January 9, 2020, meeting:

- Sandy Stankevich is managing the 2020 WTTC. She selected the Wisconsin Department of Tourism to coordinate the event.
- Sandy Stankevich and Cyless Peterson visited facilities and selected Ho-Chunk's Baraboo location for the 2020 WTTC. The Wisconsin Department of Tourism is negotiating with the facility.
- Agnes Fleming shared that Todd Kennedy requested more information on inviting Leroy Gishi to talk with the Midwest Tribes. Agnes followed up with Todd, and will email ITTF Members for other topics to be discussed with Mr. Gishi.
- The Annual Work Plan meeting was held on February 6, 2020.
- The "It Takes A Nation" school posters were updated. The updated poster draft and photos may be viewed at <https://www.dropbox.com/sh/vehifnrk51rvj3p/AAB7pDn9ehYnQWfa8j4oNbBja?dl=0>. Sandy is waiting for WisDOT approval, and then Agnes will order posters. The second photo shoot focused on Construction Road Safety is pending contact with Lisa McGeshick (Sokaogon).



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- Agnes tried again to contact Sandy Dietz at the BIA, who is moving to another section.
- A date for the Transit Peer Exchange was set, but is on hold now due to the Pandemic.
- Agnes forwarded Sandy a list of all Work Team meetings and attendees from May 2018 to present.
- Sandy Stankevich did not receive any information on dual language signs and had no progress with FHWA. She shared that Glenn Fulkerson, Assistant Division Administrator of the FHWA, would like to visit each Tribe. She also noted that if Tribes choose to have dual language signs, WisDOT will not interfere.
- Cyless Peterson shared that she has meeting information for Sokaogon Tribal Council.

David Jordan's Report on attending the Tribal Transportation Coordinating Committee in Albuquerque, NM:

David shared that Brett Blackdeer is a member of the Board, and Brett provided an overview. He will forward the meeting minutes to Agnes when available, and Agnes will share with the ITTF Members. Brett shared that the next Board Meeting will be held at Ho-Chunk on June 1st through June 5th. David shared there will be a Tribal Symposium in Minneapolis, and encouraged everyone to attend the June meeting.

Crystal Chapman-Chevalier asked if there was reimbursement for attending the June meeting, and Sandy Stankevich replied that she and Agnes would review the budget. A motion was made by Sandy and seconded by Emerson Coy to approve travel reimbursement to the June Tribal Transportation Coordinating Committee at Ho-Chunk in June. The motion passed unanimously.

2020-2021 Work Plan:

Sandy Stankevich shared that WisDOT is still working on the Plan discussed at the February 6th meeting. A student intern is reviewing documents from 2014 to present as well as the Gap Analysis to determine what work items are not complete that will be added to the 2020-2021 Work Plan.

Sandy also noted that she and Cyless Peterson will review the Gap Analysis more closely to determine what work items will be added to the 2020-2021 Work Plan.

Brett Blackdeer made a motion to table the approval of the 2020-2021 Work Plan until the next ITTF meeting, which will be held on May 14, 2020. Emerson Coy seconded the motion. The motion passed unanimously.

Standing Reports:

State Tribal Affairs Program Manager Report: Sandy Stankevich provided an update on the following –

- Native American Hiring Provision (NAHP) – The Tribal Affairs Program staff met and worked on a toolkit. A PowerPoint presentation was created for the Labor Compliance meeting. Collin Price is creating a partner toolkit. Sandy shared that there are several projects coming up that will have the NAHP and she will need a primary contact for the Tribes.
- Update on the ITTF Program Solicitation – Letters were sent to all Tribal Leaders noting an option to meet on March 26th, and the deadline to send a letter of interest is April 3rd. As of this meeting, no responses have been received.



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- Cultural Awareness Training – Sessions are scheduled for each region. Richard Monette, the facilitator, is concerned about the April and early May trainings, and has suggested moving those sessions to June or July. Agnes suggested keep the existing June sessions as scheduled and moving the April and May sessions to June and July.
- Sandy is interviewing for the North Center Tribal Liaison and Policy Analyst.

ITTF Coordinator Report: Agnes Fleming shared updates on the following –

- Update on Current Scope of Work –
 - Sandy is managing the 2020 WTTTC with the Wisconsin Department of Tourism.
 - The PSA's are done and Agnes is waiting for the final videos from Fry Bread. They will then be forwarded to WisDOT for approval.
 - The Danbury poster is completed. The second poster (construction safety) is in progress, and Agnes is contacting Lisa McGeshick (Sokaogon).
 - The Transit Peer Exchange has been scheduled for May 19th and the Work Team will finalize the agenda during their next meeting.
 - Shauna Coons will facilitate the Real Estate Training. Agnes is working to finalize a date – the group has selected June 25th. Lac du Flambeau is not available, so the group discussed other options for the location. Agnes will check with Sokaogon and the Stevens Point Holiday Inn (owned by Lac du Flambeau).
 - Agnes is seeking assistance with caterers for the June 9th and June 10th Cultural Sensitivity Training. David Jordan offered to assist.
- Work Team Reports – Emerson Coy made a motion to accept the February Work Team meeting notes. Sandy Stankevich seconded the motion. The motion passed unanimously.
- Updating the ITTF Bylaws and Establishing a Work Team – Agnes would like to form a Work Team to review the ITTF Bylaws and made suggestions for updating the document that was last updated in September 2017. Volunteers included Brett Blackdeer, Crystal Chapman-Chevalier, Ben Connors, David Jordan, Cyless Peterson, Sandy Stankevich and Delores Staples. Agnes will send a meeting invitation, and suggested the group meet every two weeks.

Tribal Labor Advisory Committee (TLAC): Colin Price shared a report was emailed this morning. Ron Quade (Sokaogon) was hired as the new TLAC Coordinator. The group is reviewing the shared data agreements. TRANS classes will be held in Wisconsin Dells beginning next week. TLAC is reviewing policy recommendations that are similar to the Minnesota DOT workforce certification (<https://mn.gov/mdhr/certificates/apply-renew/workforce-certificate/>). A Cultural Curriculum was introduced last week at the TLAC meeting in Stevens Point. The feedback received included a need to condense the curriculum. The curriculum will be finalized and offered this Spring.

Cyless Peterson suggested the TLAC quarterly meeting be combined with the ITTF meetings. She suggested the ITTF meetings be held in the morning, and TLAC meetings be held in the afternoon. Crystal Chapman-Chevalier asked about the decision to include more trainings and presentations at ITTF meetings, and Agnes Fleming noted this could be done at the ITTF meetings that are not shared with TLAC. A motion was made by Delores Staples and seconded by Ben Connors to try a combined ITTF/TLAC on May 14th in Mole Lake. The motion passed unanimously. Cyless will send an updated notice to TLAC Members.



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Tribal Historic Preservation Officers (THPO): Stacie Cutbank provided an update on the March 4th meeting in Baraboo, which had the goal of including Tribal Environmental staff. Stacie noted there were positive comments.

Stacie is looking for feedback on the Listening Session that will be held on September 15th and September 16th in Stevens Point. She would like the WisDOT Tribal Liaisons to create a five minute video on project rollouts. Other topics for the Listening Session will include AIS, Historical Trauma and Tribal Monitoring.

The THPO Work Plan is focusing on training, including a Field School in June in Red Cliff and a GIS Training Workshop in Oneida in July.

WisDOT Tribal Liaison Reports: The reports were included in the packet.

BIA: Dave O'Donahue shared he expects the FY2020 funds in by the end of the month and out to Tribes within a couple of days after that. Dave also shared that the deadline for the Build grant is May 18th. The grants are competitive, but it is possible to be awarded one – Bad River was awarded a grant last year. The BIA can provide technical assistance.

Sandy Stankevich asked if the BIA can provide information on Tribal roads, including the number of miles of Tribal roads for each Tribe. She needs the information in three weeks, and Dave said the BIA should be able to provide that information.

ITTF Elections: Will be tabled until the next meeting.

Adjourn: A motion was made to adjourn by Delores Staples and seconded by Matt Halada. The motion passed unanimously. The meeting adjourned at 10:48 am.

Action Items:

- Brett Blackdeer will forward the Tribal Transportation Coordinating Committee meeting minutes to Agnes Fleming when available, and Agnes will share with the ITTF Members.
- Sandy Stankevich will review the ITTF with Agnes to confirm reimbursement for travel to the Tribal Transportation Coordinating Committee meeting in June in Baraboo.
- Sandy and WisDOT students are reviewing past ITTF Work Plan to determine uncompleted items that will be added to the 2020-2021 Work Plan.
- Sandy and Cyless Peterson are reviewing the Gap Analysis report to determine what items will be added to the 2020-2021 Work Plan.
- Agnes and Sandy will confirm upcoming Cultural Awareness trainings with Richard Monette.
- Agnes will coordinate the Construction Safety poster photo shoot.
- Agnes will schedule a Bylaws Work Team meeting. Volunteers include Brett Blackdeer, Crystal Chapman-Chevalier, Ben Connors, David Jordan, Cyless Peterson, Sandy Stankevich and Delores Staples.
- Cyless will notify TLAC of the shared ITTF and TLAC meeting on May 14th in Mole Lake.



Wisconsin Department of Transportation
Inter-Tribal Task Force

www.WisDotTribalTaskforce.org



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Upcoming ITTF Meetings:

- July 9, 2020 at Lac du Flambeau
- September 10, 2020 at Red Cliff
- October 26, 2020 at WTTC in Baraboo

Respectfully submitted by
Kim Swisher, ITTF Assistant

DRAFT