



ITTF Meeting Minutes
Thursday, May 14, 2020 – Teleconference
Minutes approved on July 9, 2020

WisDOT ITTF PURPOSE STATEMENT

- *Review and provide consultation to the Secretary of the Wisconsin Department of Transportation (WisDOT) and Tribal leaders on short and long-term transportation policies and priorities that have the potential to impact Tribal transportation systems and communities.*
- *Evaluate the results and effectiveness of transportation policies and priorities upon Tribal transportation systems and communities.*
- *Review and make recommendations to agency administration and elected Tribal leaders.*

Members on Teleconference: Jeff Benton (Red Cliff), Brett Blackdeer (Ho-Chunk), Crystal Chapman-Chevalier (Menominee), Ben Connors (Bad River), Amy Coughlin (WisDOT), Emerson Coy (Lac du Flambeau), Matt Halada (WisDOT), David Jordan (Oneida), Todd Mulvey (Forest County Potawatomi), Cyless Peterson (WisDOT), Dana Shinnors (WisDOT), Sandy Stankevich (WisDOT), Delores Staples (St. Croix), Ward Staples (St. Croix) and Renita Warrington (Menominee).

Others in Attendance: Stacie Cutbank (Oneida, THPO Coordinator), Agnes Fleming (ITTF Coordinator), Daniel Holt (FHA), Collin Price (TLAC Consultant), Kim Swisher (ITTF Assistant).

Call to Order: The meeting was called to order at 8:39 am by Delores Staples. Eight Tribes were represented on the call.

Approve Agenda and Meeting Minutes: Renita Warrington made a motion to approve the agenda and meeting minutes. Ben Connors seconded the motion. The motion passed unanimously.

Action Items from the March 14, 2020, meeting:

- Brett Blackdeer emailed the secretary of the Tribal Transportation Coordinating Committee for the meeting minutes and will forward these to Agnes Fleming when received. The June meeting planned to be held in Baraboo has been cancelled.

Crystal Chapman-Chevalier made a motion to table the remaining Action Items, to review the feasibility of continuing work on each item and discuss the items and feasibility at the July ITTF meeting. David Jordan seconded the motion. The motion passed unanimously. Agnes Fleming will review the Work Plan timelines and provide an update at the July ITTF meeting.

Tabled Items –

- Sandy Stankevich and WisDOT students are reviewing past ITTF Work Plans to determine uncompleted items that will be added to the 2020-2021 Work Plan. Sandy shared that Melissa Besaw reviewed all ITTF work plans and noted that the 2020-2021 Work Plan may need to be reviewed to determine if priorities have changed, and if the planned trainings should still be held given the situation with the Coronavirus Pandemic. Agnes will schedule a Work Plan teleconference.



ITTF Meeting Minutes
Thursday, May 14, 2020 – Teleconference
Minutes approved on July 9, 2020

The group discussed moving the Transit Peer Exchange, Real Estate Training and potential safety trainings to an online format. Kim Swisher noted that GoToMeeting can host online webinars, and will check the ITTF account settings, as there were issues with audio.

- Sandy Stankevich and Cyless Peterson are reviewing the Gap Analysis report to determine what items will be added to the 2020-2021 Work Plan. Agnes will resend the Gap Analysis report to everyone.
- Agnes Fleming and Sandy Stankevich will confirm upcoming Cultural Awareness trainings with Richard Monette. Agnes updated the group, noting that the dates were preliminary rescheduled but many of the locations are currently closed due to the Coronavirus Pandemic. Sandy is unsure of travel restrictions with concerns about health safety and costs, and suggested trainings may need to be held at regional WisDOT offices. Agnes noted that the LCO, Madison and Milwaukee sites are confirmed, and that she's waiting to hear from Crandon and Oneida. Agnes will send the WisDOT Tribal Liaisons the current tentative schedule.
- Agnes Fleming will coordinate the Construction Safety poster photo shoot.
- Agnes will schedule a Bylaws Work Team meeting. Volunteers include Brett Blackdeer, Crystal Chapman-Chevalier, Ben Connors, David Jordan, Cyless Peterson, Sandy Stankevich and Delores Staples.
- Cyless will notify TLAC of the shared ITTF and TLAC meeting on May 14th in Mole Lake.

Chairwoman's Report:

Election of Chairperson and Vice Chairperson. The group discussed how voting should be held and decided to vote at this meeting. Crystal Chapman-Chevalier called for a roll call of Tribal representatives.

Agreeing to vote on this call were eight Tribal representatives:

- Jeff Benton (Red Cliff)
- Brett Blackdeer (Ho-Chunk)
- Crystal Chapman-Chevalier (Menominee)
- Ben Connors (Bad River)
- Emerson Coy (Lac du Flambeau)
- David Jordan (Oneida)
- Todd Mulvey (Forest County Potawatomi)
- Delores Staples (St. Croix)

Crystal nominated Todd Mulvey for Chair. Todd respectfully declined the nomination. Todd nominated Delores Staples for Chair. Voting was held, and Delores was unanimously re-elected as Chairperson.

Delores nominated Todd for Vice Chairperson. Voting was held, and Todd was elected as Vice Chairperson. Todd abstained from the vote.



ITTF Meeting Minutes
Thursday, May 14, 2020 – Teleconference
Minutes approved on July 9, 2020

Agnes Fleming thanked David Jordan for serving as Vice Chairperson, and noted his quick responses, due diligence on ITTF concerns, and thoughtful comments. The group also thanked David for his service.

Standing Reports:

State Tribal Affairs Program Manager Report – Sandy Stankevich:

- Native American Hiring Provision (NAHP) – Cyless Peterson will email the updated NAHP reports. When WisDOT approves the reports, contractors will receive the forms for reporting on projects. Sandy reminded ITTF Members that the Tribal Liaisons include NAHP projects on their quarterly reports. Renita Warrington requested the new Menomonee staff be added to the TLAC contact list.
- Update on the ITTF Program Solicitation – Sandy shared that LCO's MOU has been extended through June 2021, and Agnes Fleming will continue as the ITTF Coordinator.
- WTTC – Sandy shared concerns about holding the 2020 WTTC. The group discussed the current situation with the Coronavirus Pandemic, noting the Tribes have travel restrictions, the cost of holding the Conference, and discussed reschedule or cancelling the 2020 Conference. Dana Shinnors suggested holding a virtual Conference, and the group will explore virtual safety trainings as noted in the Action Items. Emerson Coy made a motion to cancel the 2020 WTTC. Ben Connors seconded the motion. The motion passed unanimously.

ITTF Coordinator Report – Agnes Fleming:

- Agnes will schedule an ITTF Bylaws Work Team teleconference. Volunteers included Brett Blackdeer, Crystal Chapman-Chevalier, Ben Connors, David Jordan, Cyless Peterson, Sandy Stankevich and Delores Staples. Agnes will send a meeting invitation, and suggested the group meet every two weeks.

Tribal Labor Advisory Committee (TLAC) – Colin Price:

- Colin shared the group is wrapping up work on the Cultural Curriculum.
- TLAC is continuing outreach, and sent communication introducing Ron Quade as the new TLAC Coordinator.
- TLAC is working on a NAHP Toolkit for contractors and Tribal contacts.

Tribal Historic Preservation Officers (THPO) - Stacie Cutbank:

- Stacie reached out to the Tribes during this challenging time, and noted that nine of the 11 Tribes are working.



ITTF Meeting Minutes
Thursday, May 14, 2020 – Teleconference
Minutes approved on July 9, 2020

- Work continues with conversations and meetings regarding onsite Tribal Monitors, and the group is working on a policy framework and developing guidelines.
- Stacie continues work on a September Listening Session.
- The THPO Work Plan remains focused on communications, digitalization and technical assistance.
- Trainings have been cancelled, and the group is discussing options for new training opportunities.

WisDOT Tribal Liaison Reports: The reports were included in the packet. Matt Halada emailed his at the start of the meeting, and Agnes Fleming will forward it to the group.

Tribal Reports:

Reports were given by Forest County Potawatomi, Lac du Flambeau, Menominee, Oneida, Red Cliff and St. Croix.

BIA: Dave O'Donahue is currently on duty in Madison, and Todd Mulvey asked if the FY2020 TTP allocation will be made soon.

FHA: Daniel Holt greeted everyone, and noted he is available to assist the group with their applications.

Other Items: Melissa Besaw, WisDOT Intern, introduced herself.

Adjourn: A motion to adjourn was made by Emerson Coy and seconded by Matt Halada. The motion passed unanimously. The meeting adjourned at 11:24 am.

Action Items:

- Agnes Fleming will review the Work Plan timelines and provide a feasibility update at the July ITTF meeting.
- Tabled from 5/14 Meeting – Sandy Stankevich and Melissa Besaw, WisDOT Intern, are reviewing past ITTF Work Plans to determine uncompleted items that will be added to the 2020-2021 Work Plan.
- Agnes Fleming will schedule a Work Team teleconference.
- Tabled from 5/14 Meeting – Sandy Stankevich and Cyless Peterson are reviewing the Gap Analysis report to determine what items will be added to the 2020-2021 Work Plan.
- Agnes Fleming will resend the Gap Analysis report to ITTF Members.
- Tabled from 5/14 Meeting – Agnes and Sandy will confirm upcoming Cultural Awareness trainings with Richard Monette.
- Tabled from 5/14 Meeting – Agnes will coordinate the Construction Safety poster photo shoot.



ITTF Meeting Minutes

Thursday, May 14, 2020 – Teleconference

Minutes approved on July 9, 2020

-
- Tabled from 5/14 Meeting – Agnes will schedule a Bylaws Work Team meeting. Volunteers include Brett Blackdeer, Crystal Chapman-Chevalier, Ben Connors, David Jordan, Cyless Peterson, Sandy Stankevich and Delores Staples.
 - Tabled from 5/14 Meeting – Cyless will notify TLAC of the shared ITTF and TLAC meeting on May 14th in Mole Lake.
 - The group discussed moving the Transit Peer Exchange, Real Estate Training and potential safety trainings to an online format. Kim Swisher noted that GoToMeeting can host online webinars, and will check the ITTF account settings, as there were issues with audio.
 - Agnes will send the WisDOT Tribal Liaisons the current Cultural Awareness tentative schedule.
 - Renita Warrington requested the new Menomonee staff be added to the TLAC contact list.
 - Matt Halada emailed his WisDOT Liaison report at the start of the meeting, and Agnes Fleming will forward it to the group.

Upcoming ITTF Meetings:

- September 10, 2020

Respectfully submitted by
Kim Swisher, ITTF Assistant